Contractor Delivery Checklist Master Contract #00120 Purchase Order # _____ New Equipment #_____	Contractor Initials	Date
Provide the following required documentation, per Master Contract #00120, at time of delivery:		
• The manufacturer's line production sheet stating the equipment serial numbers and listing all of the equipment's components		
• Completed Invoice		
• One (1) copy of the operator, maintenance and parts manuals. Digital copy preferred.		
• The Manufacturer's Statement of Origin (MSO)		
• Axle weight slips (for all units with axles)		
• Vehicle weight slips from certified scales 1) empty truck and 2) fully loaded with fresh water.		
• A completed Washington State title application with original signature showing both the legal and registered owner as Purchaser. Contractor(s) may contact ordering Purchaser to obtain a Washington State title application or addresses, and information regarding the title.		
• Engineering schematic drawings of the electrical and hydraulic systems. Digital copies preferred.		
• All safety equipment in proper working condition. (Lights, reflectors, seatbelts, etc.)		
• All required publications.		

The Contractor will ensure all of the items listed below are inspected prior to delivery.		
• All hoses and wiring are protected from damage.		
• All fluid levels have been checked and are at the manufacturer's suggested levels.		
• All components are in proper working condition.		
• Welds are consistent and without cracks		
• No runs, cracks or chips in the paint.		
• The unit is clean inside/outside upon delivery.		
• Supplier is 100 % compliant with the bid specification(s) as bid by the Contractor.		
Comments:		
Printed Name _____		
Signature _____ **Date** _____		