



01015 – Process Server Services

Pricing & Ordering

Ordering Instructions

This contract is awarded to a minimum of three (3) vendors in each county of WA State.

Purchasers should choose the vendor that provides the best value of service and are not required to use the vendor with the lowest price. Purchasers may choose to use one vendor for all services within the county or use a combination of all awarded vendors for their county.

The Customer Service Representative for each vendor is listed in the table below. Once you have determined which vendor you will be using, contact that representative to schedule service.

Pricing Information

County	Brooks Investigations	Chrysanthemum Gemstone (dba Pacific Coast Attorney Services)	H&I Assets (dba Apex Legal Services)	Pacific NW Legal Support	Pinnacle Professional Services	(Webster Andrew Scott dba) Quick Service
Point of Contact	Karla Brooks 509.669.0096 karla@brooks-investigations.com	Robin Roswold 206.652.2692, x1001 robinpcas@gmail.com robin@pacifccas.com	H. Eric Vennes (855) 356-0875 dcs@apexlgl.com	Joe Marchese 206.223.9426 joem@pnwlsi.com	Bryce R. Brewer 509.252.4547 bbrewer@pinnacleprof.com	Andrew Webster 425.496.8756 andrew@pugetsoundprocess.com
Adams	NOT AWARDED	\$71.91	\$72.90	NOT AWARDED	NOT AWARDED	\$73.49
Asotin	\$123.56	\$122.50	\$105.03	NOT AWARDED	NOT AWARDED	NOT AWARDED
Benton	NOT AWARDED	NOT AWARDED	NOT AWARDED	\$61.18	NOT AWARDED	\$34.57
Chelan	\$61.78	\$71.91	\$72.90	NOT AWARDED	NOT AWARDED	NOT AWARDED
Clallam	NOT AWARDED	\$125.50	\$105.03	NOT AWARDED	NOT AWARDED	NOT AWARDED
Clark	NOT AWARDED	NOT AWARDED	NOT AWARDED	\$39.54	NOT AWARDED	NOT AWARDED
Columbia	\$111.23	NOT AWARDED	\$80.31	NOT AWARDED	NOT AWARDED	\$89.56
Cowlitz	NOT AWARDED	NOT AWARDED	NOT AWARDED	\$55.62	NOT AWARDED	NOT AWARDED
Douglas	\$61.78	NOT AWARDED	\$67.96	NOT AWARDED	NOT AWARDED	\$73.51
Ferry	\$135.92	NOT AWARDED	\$122.33	NOT AWARDED	NOT AWARDED	\$151.34
Franklin	NOT AWARDED	NOT AWARDED	NOT AWARDED	\$61.18	NOT AWARDED	\$34.57
Garfield	\$127.47	NOT AWARDED	\$80.31	NOT AWARDED	NOT AWARDED	\$89.56
Grant	NOT AWARDED	\$71.91	\$67.96	NOT AWARDED	NOT AWARDED	\$73.49
Grays Harbor	NOT AWARDED	\$65.92	\$80.31	NOT AWARDED	NOT AWARDED	\$89.56



County	Brooks Investigations	Chrysanthemum Gemstone <i>(dba Pacific Coast Attorney Services)</i>	H&I Assets <i>(dba Apex Legal Services)</i>	Pacific NW Legal Support	Pinnacle Professional Services	<i>(Webster Andrew Scott dba) Quick Service</i>
Island	NOT AWARDED	\$85.10	\$80.31	NOT AWARDED	NOT AWARDED	\$87.09
Jefferson	NOT AWARDED	NOT AWARDED	\$80.31	\$105.06	NOT AWARDED	NOT AWARDED
King	NOT AWARDED	NOT AWARDED	NOT AWARDED	\$25.95	NOT AWARDED	\$26.79
Kitsap	NOT AWARDED	NOT AWARDED	NOT AWARDED	\$42.02	NOT AWARDED	NOT AWARDED
Kittitas	\$74.14	\$57.53	\$61.78	NOT AWARDED	NOT AWARDED	NOT AWARDED
Klickitat	\$98.85	NOT AWARDED	\$105.03	NOT AWARDED	NOT AWARDED	NOT AWARDED
Lewis	NOT AWARDED	NOT AWARDED	\$67.96	\$86.51	NOT AWARDED	\$85.85
Lincoln	\$98.85	NOT AWARDED	\$122.33	NOT AWARDED	\$124.83	NOT AWARDED
Mason	NOT AWARDED	NOT AWARDED	\$57.36	\$61.16	NOT AWARDED	\$61.14
Okanogan	NOT AWARDED	\$101.88	NOT AWARDED	NOT AWARDED	NOT AWARDED	\$134.04
Pacific	NOT AWARDED	\$107.87	\$105.03	NOT AWARDED	NOT AWARDED	\$113.03
Pend Oreille	\$135.92	\$125.85	\$122.33	NOT AWARDED	\$135.92	NOT AWARDED
Pierce	NOT AWARDED	NOT AWARDED	NOT AWARDED	\$27.18	NOT AWARDED	\$26.79
San Juan	NOT AWARDED	\$122.13	\$122.33	NOT AWARDED	NOT AWARDED	\$129.10
Skagit	NOT AWARDED	NOT AWARDED	NOT AWARDED	\$37.07	NOT AWARDED	NOT AWARDED
Skamania	NOT AWARDED	\$150.00	\$92.67	NOT AWARDED	NOT AWARDED	NOT AWARDED
Snohomish	NOT AWARDED	NOT AWARDED	NOT AWARDED	\$27.18	NOT AWARDED	\$27.78
Spokane	NOT AWARDED	NOT AWARDED	NOT AWARDED	\$42.64	NOT AWARDED	\$30.25
Stevens	NOT AWARDED	\$175.00	\$105.03	NOT AWARDED	NOT AWARDED	\$111.80
Thurston	NOT AWARDED	NOT AWARDED	NOT AWARDED	\$40.79	NOT AWARDED	\$31.48
Wahkiakum	NOT AWARDED	\$116.26	\$122.33	NOT AWARDED	NOT AWARDED	\$126.63
Walla Walla	NOT AWARDED	NOT AWARDED	NOT AWARDED	\$61.18	NOT AWARDED	\$34.57
Whatcom	NOT AWARDED	NOT AWARDED	NOT AWARDED	\$42.01	NOT AWARDED	NOT AWARDED
Whitman	\$111.20	\$113.86	\$105.03	NOT AWARDED	NOT AWARDED	NOT AWARDED
Yakima	NOT AWARDED	NOT AWARDED	NOT AWARDED	\$61.18	NOT AWARDED	\$35.19
Out of State (all other States)	NOT AWARDED	\$128.50	\$122.33	NOT AWARDED	NOT AWARDED	\$129.74



ADD ON SERVICES* (Prices fixed)	PRICE
EXPEDITED/URGENT SERVICE, REGARDLESS OF COUNTY, WILL BE BILLED AT:	+ \$55.00
RUSH SERVICE, REGARDLESS OF COUNTY, WILL BE BILLED AT:	+ \$35.00
STANDBY SERVICE, billed in quarter hour increments:	+ ¼ of county rate

Updates

Date	Change	Completed by
1/6/2022	Updated to include the Add on Services	Jaime Bacon
12/28/2021	Updated point of contacts for Apex, Chrysanthemum, and Pinnacle.	Jaime Bacon
12/27/2021	Updated Price and Ordering sheet to reflect changes in awarded areas and price adjustments for all venders effective January 01, 2022	Jaime Bacon
10/22/2020	Updated H&I Assets (dba Apex Legal Services) to Eric Vennes, per State Agency request. Updated Contract Specialist from Roni Fields. Updated footnote updated date from 12/11/2017 to 10/22/2020.	
02/04/2019	Corrected POC email for Chrysanthemum Gemstone (dba Pacific Coast Legal Services).	R. Field
12/11/2017	H&I Assets (dba Apex Legal Services) has agreed to serve Spokane County at their originally bid rate of \$25.00. Contract Amendments has been signed and posted.	R. Field
12/1/2017	Evolution Process Service LLC (providing service to Spokane County and all other states) has requested to terminate their contract with the State of Washington for Process Server service. Enterprise Services is working with another awarded vendor to ensure Spokane County still has 3 viable options for Process Server services. Contract documents on this webpage are being updated to remove Evolution Process Service LLC. Updated documents will be posted once the replacement vendor is identified and documents are finalized.	R. Field

DES Contract Specialist: Contracts Team Apple

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