# 04218 – Translation Services – Written Word

Pricing & Ordering

**Ordering Instructions**

Customers can select from any of the listed Contractors under each category in the **Pricing Information** section. Contractors may NOT provide services outside of the scope of their respective category award. When setting up an account, placing an order or doing other business under this contract, reference this contract: *04218 Translation Services – Written Word* contract. For details on scope of work, delivery, expectations, etc. is outline in the embedded document in the **Contract Specifications** section below. For contracting documents please see Contracts and Amendment document 04218c in the portal page. Contact the Contractors directly for questions, quotes or to place orders, information is listed in the section below.

**Contract Specifications**

General and Category Specifications – This document contains most information on contract terms and specifications. The first section, General Specifications, applies to all categories, and the second section, Category Specifications, contains category specific information.

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Translation Proofreading and Corrections Guidelines – This document outlines the proofreading and corrections guidelines and expectations of the vendor.



Principle Languages – Lists the principle languages per category. Contractors are required provide services for the listed principle languages.



Customer Specific Requirements – This document contains customer specific requirements.



# Pricing Information

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| **Category 1 Forms** | | | | |
| **Line Item** | **Prisma** | **Avantpage** | **Jrivera** | **LinguaLinx** |
| **Normal Rate - Price per Word** | **$ 0.15** | **$0.22** | **$ 0.12** | **$0.18** |
| **Rush Rate - Price per Word** | **$ 0.15** | **$0.06** | **$ 0.14** | **$0.22** |
| **Project Minimum - Normal** [Minimum charge per project] | **$ 8.50** | **$50.00** | **$ 0** | **$12.00** |
| **Project Minimum - Rushed** [Minimum charge per project] | **$ 10.00** | **$10.00** | **$ 0** | **$25.00** |
| **Hourly Rate for Desktop Publishing -Normal** [For work on translations not related to translating, such as publishing, imaging, etc.] | **$ 42.50** | **$ 50.00** | **$ 20.00** | **$ 35.00** |
| **Hourly Rate for Desktop Publishing - Rushed** [For work on translations not related to translating, such as publishing, imaging, etc.] | **$ 42.50** | **$10.00** | **$ 22.00** | **$ 45.00** |
| **Proof Reading Price Per Word - Normal** [Reviewing existing translated work] | **$ 0.05** | **$ 0.03** | **$ 0.05** | **$0.09** |
| **Proof Reading Price Per Word - Rushed** [Reviewing existing translated work] | **$0.05** | **$0.03** | **$ 0.07** | **$0.12** |
| **Rekeying Price Per Word** [Process of entering text provided by customer into any language into a new or existing document] | **$ 0.07** | **$0.03** | **$ 0.04** | **$0.09** |

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| **Category 2 Publications** | | | | |
| **Line Item** | **Prisma** | **Avantpage** | **Dynamic** | **LinguaLinx** |
| **Normal Rate - Price per Word** | **$ 0.15** | **$0.22** | **$0.21** | **$0.18** |
| **Rush Rate - Price per Word** | **$ 0.15** | **$0.06** | **$0.25** | **$0.22** |
| **Project Minimum - Normal** [Minimum charge per project] | **$ 8.50** | **$50.00** | **$12.50** | **$12.00** |
| **Project Minimum - Rushed** [Minimum charge per project] | **$10.00** | **$10.00** | **$16.00** | **$25.00** |
| **Hourly Rate for Desktop Publishing -Normal** [For work on translations not related to translating, such as publishing, imaging, etc.] | **$42.50** | **$50.00** | **$45.00** | **$35.00** |
| **Hourly Rate for Desktop Publishing - Rushed** [For work on translations not related to translating, such as publishing, imaging, etc.] | **$42.50** | **$10.00** | **$55.00** | **$45.00** |
| **Proof Reading Price Per Word - Normal** [Reviewing existing translated work] | **$ 0.05** | **$0.03** | **$0.09** | **$0.09** |
| **Proof Reading Price Per Word - Rushed** [Reviewing existing translated work] | **$ 0.05** | **$0.03** | **$0.12** | **$0.12** |
| **Rekeying Price Per Word** [Process of entering text provided by customer into any language into a new or existing document] | **$ 0.07** | **$0.03** | **$0.08** | **$0.09** |

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| **Category 3 Auto Generated Text** | | | | |
| **Line Item** | **Prisma** | **Dynamic** | **Avantpage** | **Jrivera** |
| **Normal Rate - Price per Word** | **$ 0.15** | **$0.20** | **$0.22** | **$ 0.04** |
| **Rush Rate - Price per Word** | **$ 0.15** | **$0.24** | **$0.06** | **$ 0.05** |
| **Project Minimum - Normal** [Minimum charge per project] | **$ 8.50** | **$12.50** | **$50.00** | **$ 0** |
| **Project Minimum - Rushed** [Minimum charge per project] | **$10.00** | **$16.00** | **$10.00** | **$ 0** |
| **Hourly Rate for Desktop Publishing -Normal** [For work on translations not related to translating, such as publishing, imaging, etc.] | **$38.00** | **$45.00** | **$50.00** | **$20.00** |
| **Hourly Rate for Desktop Publishing - Rushed** [For work on translations not related to translating, such as publishing, imaging, etc.] | **$38.00** | **$55.00** | **$10.00** | **$22.00** |
| **Proof Reading Price Per Word - Normal** [Reviewing existing translated work] | **$ 0.05** | **$0.09** | **$0.03** | **$ 0.05** |
| **Proof Reading Price Per Word - Rushed** [Reviewing existing translated work] | **$ 0.05** | **$0.12** | **$0.03** | **$ 0.07** |
| **Rekeying Price Per Word** [Process of entering text provided by customer into any language into a new or existing document] | **$ 0.07** | **$0.08** | **$0.03** | **$ 0.04** |

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| **Category 4 General Information Documents** | | | | |
| **Line Item** | **Prisma** | **Avantpage** | **Dynamic** | **LinguaLinx** |
| **Normal Rate - Price per Word** | **$ 0.15** | **$0.22** | **$0.20** | **$0.18** |
| **Rush Rate - Price per Word** | **$ 0.15** | **$0.06** | **$0.24** | **$0.22** |
| **Project Minimum - Normal** [Minimum charge per project] | **$ 8.50** | **$50.00** | **$44.00** | **$12.00** |
| **Project Minimum - Rushed** [Minimum charge per project] | **$10.00** | **$10.00** | **$49.00** | **$25.00** |
| **Hourly Rate for Desktop Publishing -Normal** [For work on translations not related to translating, such as publishing, imaging, etc.] | **$42.50** | **$50.00** | **$45.00** | **$35.00** |
| **Hourly Rate for Desktop Publishing - Rushed** [For work on translations not related to translating, such as publishing, imaging, etc.] | **$42.50** | **$10.00** | **$55.00** | **$45.00** |
| **Proof Reading Price Per Word - Normal** [Reviewing existing translated work] | **$0.05** | **$0.03** | **$0.09** | **$0.09** |
| **Proof Reading Price Per Word - Rushed** [Reviewing existing translated work] | **$ 0.05** | **$0.03** | **$0.12** | **$0.12** |
| **Rekeying Price Per Word** [Process of entering text provided by customer into any language into a new or existing document] | **$ 0.07** | **$0.03** | **$0.08** | **$0.09** |

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| **Category 5 Client Specific or Locally Generated Documents** | | | | |
| **Line Item** | **Prisma** | **Ad Astra** | **Avantpage** | **Dynamic** |
| **Fill-In Translation Requests:** Principle Languages, Normal | **$ 0.15** | **$ 0.19** | **$0.19** | **$0.17** |
| **Fill-In Translation Requests:** Non-Principle Languages, Normal | **$ 0.15** | **$ 0.19** | **$0.20** | **$0.21** |
| **Full Translation Requests:** Principle Languages, Normal | **$ 0.15** | **$ 0.19** | **$0.19** | **$0.16** |
| **Full Translation Requests:** Principle Languages, Rushed | **$ 0.15** | **$ 0.19** | **$0.19** | **$0.20** |
| **Full Translation Requests:** Non-Principle Languages, Normal | **$ 0.15** | **$ 0.19** | **$0.19** | **$0.20** |
| **Full Translation Requests:** Non-Principle Languages, Rushed | **$ 0.15** | **$ 0.19** | **$0.20** | **$0.24** |
| **Project Minimum - Normal** [Minimum charge per project] | **$12.50** | **$47.50** | **$14** | **$11.65** |
| **Project Minimum - Rushed** [Minimum charge per project] | **$12.50** | **$60.00** | **$14** | **$15.00** |
| **Proof Reading Price Per Word - Normal** [Reviewing existing translated work] | **$ 0.05** | **$ 0.10** | **$0.02** | **$0.09** |
| **Proof Reading Price Per Word - Rushed** [Reviewing existing translated work] | **$ 0.05** | **$ 0.15** | **$0.02** | **$0.12** |
| **Rekeying Price Per Word** [Process of entering text provided by customer into any language into a new or existing document] | **$ 0.07** | **$ 0.10** | **$0.02** | **$0.08** |

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| **Category 6 Emergency and Urgent Situations** | | | | |
| **Line Item** | **Northwest Interpreters** | **LanguageLink** | **Jrivera** | **Prisma** |
| **Rate Price per Word** | **$ 0.25** | **$0.24** | **$ 0.14** | **$ 0.22** |
| **Project Minimum** [Minimum charge per project] | **$ 45.00** | **$35.00** | **$ 0** | **$75.00** |
| **Hourly Rate for Desktop Publishing** [For work on translations not related to translating, such as publishing, imaging, etc.] | **$ 45.00** | **$35.00** | **$30.00** | **$42.50** |
| **Proof Reading Price Per Word** [Reviewing existing translated work] | **$ 0.11** | **$0.24** | **$ 0.10** | **$ 0.10** |
| **Rekeying Price Per Word** [Process of entering text provided by customer into any language into a new or existing document] | **$ 0.12** | **$0.24** | **$ 0.04** | **$ 0.10** |

# Contractor Contact Information

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| --- | --- | --- | --- | --- |
| Contractor | Contact Name | Area of Responsibility | Contact Phone Number | Contact Email |
| Ad Astra, Inc. | Jean-Paul Borja | Project Manager | 301 408 4242 ex. 141 | [Translation@ad-astrainc.com](mailto:Translation@ad-astrainc.com) |
| Avantpage | Eduardo Diaz | DES Account Manager | 530 750 2040 ex. 53 | [eduardo@avantpage.com](mailto:eduardo@avantpage.com) |
| Dynamic Language Center | Jason Selden | Director of Client Services | 206 493 1604 | [jason@dynamiclanguage.com](mailto:jason@dynamiclanguage.com) |
| JRivera | Susie George | Contract, Management, and Sales | 5098884563 | request@jriva.com |
| Language Link | The Account Services Group | Translation | 360.314.0025 | [Quotes@language.link](mailto:Quotes@language.link) |
| LinguaLinx | Areji Kinsler | Point of Contact | 518 388 9000 ex. 1041 | [akinsler@lingualinx.com](mailto:akinsler@lingualinx.com) |
| Northwest Interpreters | Carolyn Knees | Translation Department Management | 866 468 7769 | [projects@nwiservices.com](mailto:projects@nwiservices.com) |
| Prisma International | James V. Romano | Account Management | 612-349-3111 | [jromano@prisma.com](mailto:jromano@prisma.com) |

**DES Contract Specialist:** Antoinette Sanfilippo

**Phone:** 360 407 9390

**E-mail:** [antoinette.sanfilippo@des.wa.gov](mailto:antoinette.sanfilippo@des.wa.gov)