

MASTER CONTRACT

No. 04417

PARKING HARDWARE, SOFTWARE AND MAINTENANCE

For Use by Eligible Purchasers

By and Between

**STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES**

and

**CARACAL ENTERPRISES LLC,
DBA
VENTEK INTERNATIONAL**

Dated May 8, 2018

MASTER CONTRACT

No. 04417

PARKING HARDWARE, SOFTWARE AND MAINTENANCE

This Master Contract (“Master Contract”) is made and entered into by and between the State of Washington acting by and through the Department of Enterprise Services, a Washington State governmental agency (“Enterprise Services”) and Caracal Enterprises LLC, dba VenTek International, a Delaware Limited Liability Corporation (“Contractor”) (collectively the “Parties”), and is dated and effective as of May 8, 2018.

RECITALS

- A. Pursuant to Legislative direction codified in RCW chapter 39.26, Enterprise Services, on behalf of the State of Washington, is authorized to develop, solicit, and establish master contracts for goods and/or services for general use by Washington state agencies and certain other entities (eligible purchasers).
- B. On behalf of the State of Washington, Enterprise Services, as part of a competitive governmental procurement, issued Request for Proposals No. 04417 dated February 02, 2018 regarding Parking Hardware, Software and Maintenance.
- C. Enterprise Services evaluated all responses to the Request for Proposals and identified Contractor as an/the apparent successful bidder.
- D. Enterprise Services has determined that entering into this Master Contract will meet the identified needs and be in the best interest of the State of Washington.
- E. The purpose of this Master Contract is to enable eligible purchasers to purchase the goods and/or services as set forth herein.

AGREEMENT

NOW THEREFORE, in consideration of the mutual promises, covenants, and conditions set forth herein, the Parties hereto hereby agree as follows:

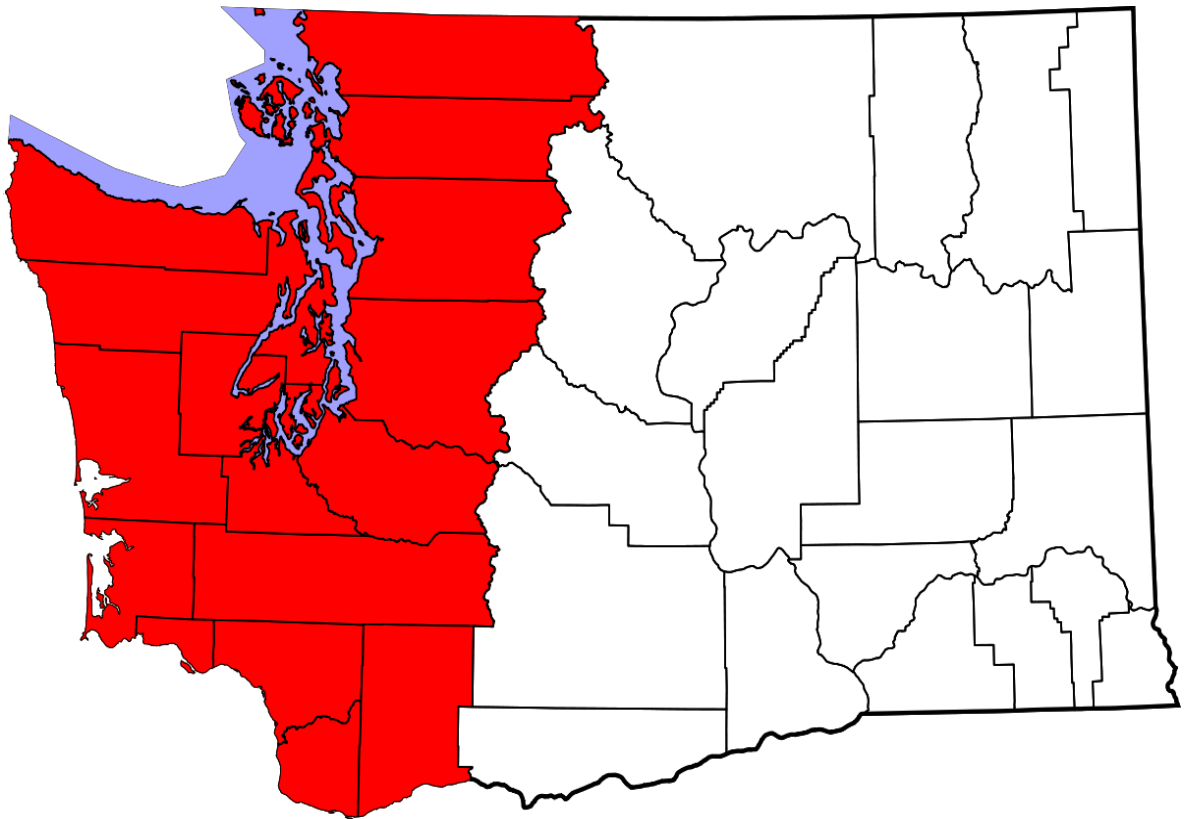
- 1. **TERM.** The term of this Master Contract is six (6) years. The six (6) year term shall commence May 8, 2018 and end on May 8, 2024.
- 2. **ELIGIBLE PURCHASERS.** This Master Contract may be utilized by any [MCUA ORGANIZATIONS](#) including the following types of entities (“Purchaser”):
 - 2.1. **WASHINGTON STATE AGENCIES.** This Master Contract may be utilized by:
 - Washington state agencies, departments, offices, divisions, boards, and commission; and
 - Any the following institutions of higher education: state universities, regional universities, state college, community colleges, and technical colleges.
 - 2.2. **MCUA PARTIES.** This Master Contract also may be utilized by any of the following types of entities that have executed a Master Contract Usage Agreement with Enterprise Services:
 - Political subdivisions (e.g., counties, cities, school districts, public utility districts);

- Federal governmental agencies or entities;
- Public-benefit nonprofit corporations (i.e., § 501(c)(3) nonprofit corporations that receive federal, state, or local funding); and
- Federally-recognized Indian Tribes located in the State of Washington.
- Moreover, regardless of the region(s) Contractor is awarded under Contractor is authorized to accept the terms of, and then participate in, selling products to eligible Oregon political subdivisions through the [Oregon Cooperative Purchasing Program](#) (ORCPP).

3. SCOPE – INCLUDED GOODS/SERVICES AND PRICE.

3.1. REGIONAL DESIGNATION. For purposes of the Master Contract Washington State has been broken up into two different awarded regions.

- The Western Washington Region (“West Region”) shall include every county on the below map depicted in red.
- The Eastern Washington Region (“East Region”) shall include every county on the below map depicted in white.



Contractor through this Master Contract shall be authorized to sell to any Purchasers in the Eastern, and Western regions.

3.2. CONTRACT SCOPE. Pursuant to this Master Contract, Contractor is authorized to sell Parking Hardware, Software, & Maintenance products and services along with any relevant accessories for the prices set forth in *Exhibit A – Prices for Goods/Services*. Contractor shall

not represent to any Purchaser under this Master Contract that Contractor has contractual authority to sell any goods and/or services beyond those set forth in this Master Contract.

3.3. STATE'S ABILITY TO MODIFY SCOPE OF MASTER CONTRACT. Subject to mutual agreement between the Parties, Enterprise Services reserves the right to modify the goods and/or services included in this Master Contract; *Provided*, however, that any such modification shall be effective only upon thirty (30) days advance written notice; and *Provided further*, that any such modification must be within the scope of this Master Contract.

3.1. ECONOMIC ADJUSTMENT. Beginning twelve (12) months after the effective date of this Master Contract and for every annual anniversary thereafter, the prices set forth in *Exhibit A* shall be adjusted, based upon the percent changes (whether up or down) in the United States Department of Labor, Bureau of Labor and Statistics (BLS) Producer Price Index (PPI) *Computer terminal and other computer peripheral equipment mfg - Other computer peripheral equipment and point of sale terminals, not seasonally adjusted*, for the most recent year. All calculations for the index shall be based upon the latest version of data published as of March 1 each year. If an index is recoded, that is the replacement is a direct substitute according to the BLS, this Contract will instead use the recode. If an index becomes unavailable, Enterprise Services shall substitute a proxy index. If there is not a direct substitute, the next higher aggregate index available will be used. The economic adjustment shall be calculated as follows:

$$\text{New Price} = \text{Old Price} \times (\text{Current Period Index} / \text{Base Period Index}).$$

3.2. PRICE CEILING. Although Contractor may offer lower prices to Purchasers, during the term of this Master Contract (e.g. volume discount), Contractor guarantees to provide the Goods/Services at no greater than the prices set forth in *Exhibit A – Prices for Goods/Services* (subject to economic adjustment as set forth herein).

3.3. MASTER CONTRACT INFORMATION. Enterprise Services shall maintain and provide information regarding this Master Contract, including scope and pricing, to eligible Purchasers.

4. CONTRACTOR REPRESENTATIONS AND WARRANTIES. Contractor makes each of the following representations and warranties as of the effective date of this Master Contract and at the time any order is placed pursuant to this Master Contract. If, at the time of any such order, Contractor cannot make such representations and warranties, Contractor shall not process any orders and shall, within three (3) business days notify Enterprise Services, in writing, of such breach.

4.1. QUALIFIED TO DO BUSINESS. Contractor represents and warrants that it is in good standing and qualified to do business in the State of Washington, that it is registered with the Washington State Department of Revenue and the Washington Secretary of State, that it possesses and shall keep current all required licenses and/or approvals, and that it is current, in full compliance, and has paid all applicable taxes owed to the State of Washington.

4.2. SUSPENSION & DEBARMENT. Contractor represents and warrants that neither it nor its principals or affiliates presently are debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any governmental contract by any governmental department or agency within the United States.

4.3. QUALITY OF GOODS OR SERVICES. Contractor represents and warrants that any goods and/or services sold pursuant to this Master Contract shall be merchantable, shall conform to this Master Contract and Purchaser's Purchase Order, shall be fit and safe for the intended

purposes, shall be free from defects in materials and workmanship, and shall be produced and delivered in full compliance with applicable law. Contractor further represents and warrants it has clear title to the goods and that the same shall be delivered free of liens and encumbrances and that the same do not infringe any third party patent. Upon breach of warranty, Contractor will repair or replace (at no charge to Purchaser) any goods and/or services whose nonconformance is discovered and made known to the Contractor. If, in Purchaser's judgment, repair or replacement is inadequate, or fails of its essential purpose, Contractor will refund the full amount of any payments that have been made. The rights and remedies of the Parties under this warranty are in addition to any other rights and remedies of the Parties provided by law or equity, including, without limitation, actual damages, and, as applicable and awarded under the law, to a prevailing party, reasonable attorneys' fees and costs.

- 4.4. PRODUCT WARRANTIES. Contractor represents and warrants that all goods and services with an active warranty purchased or provided under this Contract shall be governed under the Contractor warranty policy terms of *Exhibit C*.
- 4.5. WAGE VIOLATIONS. Contractor represents and warrants that, during the term of this Master Contract and the three (3) year period immediately preceding the award of the Master Contract, it is not determined, by a final and binding citation and notice of assessment issued by the Washington Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction, to be in willful violation of any provision of Washington state wage laws set forth in RCW chapters 49.46, 49.48, or 49.52.
- 4.6. PAY EQUALITY. Contractor represents and warrants that, as required by Washington state law (Laws of 2017, Chap. 1, § 147), during the term of this Master Contract for the time period of July 1, 2017 through June 30, 2019, it agrees to equality among its workers by ensuring similarly employed individuals are compensated as equals. For purposes of this provision, employees are similarly employed if the individuals work for the same employer, the performance of the job requires comparable skill, effort, and responsibility, and the jobs are performed under similar working conditions. Job titles alone are not determinative of whether employees are similarly employed. Contractor may allow differentials in compensation for its workers based in good faith on any of the following: a seniority system; a merit system; a system that measures earnings by quantity or quality of production; a bona fide job-related factor or factors; or a bona fide regional difference in compensation levels. A bona fide job-related factor or factors may include, but not be limited to, education, training, or experience, that is: consistent with business necessity; not based on or derived from a gender-based differential; and accounts for the entire differential. A bona fide regional difference in compensation level must be consistent with business necessity; not based on or derived from a gender-based differential; and account for the entire differential. Notwithstanding any provision to the contrary, upon breach of warranty and Contractor's failure to provide satisfactory evidence of compliance within thirty (30) days, Enterprise Services may suspend or terminate this Master Contract and any Purchaser hereunder similarly may suspend or terminate its use of the Master Contract and/or any agreement entered into pursuant to the Master Contract.
- 4.7. PROCUREMENT ETHICS & PROHIBITION ON GIFTS. Contractor represents and warrants that it complies fully with all applicable procurement ethics restrictions including, but not limited to, restrictions against Contractor providing gifts or anything of economic value, directly or indirectly, to Purchasers' employees.

- 4.8. WASHINGTON'S ELECTRONIC BUSINESS SOLUTION (WEBS). Contractor represents and warrants that it is registered in Washington's Electronic Business Solution (WEBS), Washington's contract registration system and that, all of its information therein is current and accurate and that throughout the term of this Master Contract, Contractor shall maintain an accurate profile in WEBS.
- 4.9. STATEWIDE PAYEE DESK. Contractor represents and warrants that it is registered with the Statewide Payee Desk, which registration is a condition to payment.
- 4.10. MASTER CONTRACT PROMOTION; ADVERTISING AND ENDORSEMENT. Contractor represents and warrants that it shall use commercially reasonable efforts both to promote and market the use of this Master Contract with eligible Purchasers and to ensure that those entities that utilize this Master Contract are eligible Purchasers. Contractor understands and acknowledges that neither Enterprise Services nor Purchasers are endorsing Contractor's goods and/or services or suggesting that such goods and/or services are the best or only solution to their needs. Accordingly, Contractor represents and warrants that it shall make no reference to Enterprise Services, any Purchaser, or the State of Washington in any promotional material without the prior written consent of Enterprise Services.
- 4.11. MASTER CONTRACT TRANSITION. Contractor represents and warrants that, in the event this Master Contract or a similar contract, is transitioned to another contractor (e.g., Master Contract expiration or termination), Contractor shall use commercially reasonable efforts to assist Enterprise Services for a period of sixty (60) days to effectuate a smooth transition to another contractor to minimize disruption of service and/or costs to the State of Washington.

5. SECURITY.

- 5.1. SECURITY COMPLIANCE. Contractor is responsible for establishing information security program and maintaining physical, technical, administrative, and organizational safeguards, that comply with:
 - Applicable industry standards and guidelines;
 - Washington State Office of Chief Information Officer (OCIO) Policy 141.10 – Securing Information Technology Assets Standards located at <https://ocio.wa.gov/policies/141-securing-information-technology-assets>;
 - Payment Card Industry Data Security Standards (PCI/DSS); and
 - Payment Application Data Security Standards (PA-DSS).
- 5.2. ANNUAL REPORTS AND CERTIFICATIONS. Contractor will, at the commencement of this Master Contract and annually thereafter provide Enterprise Services the following reports and certifications:
 - Certification that Contractor complies with OCIO Security Policy 141.10 – Securing Information Technology Assets Standards.
 - Certification that Contractor complies with Payment Card Industry Data Security Standards (PCI/DSS).
 - Certification that Contractor complies with Payment Application Data Security Standards (PA-DSS).

Enterprise Services may accept, at its sole discretion, alternative reports, audits or reporting formats which Enterprise services determines to be equivalent or better to the reports and certifications described herein.

- 5.3. DATA BREACH. Contractor must have an incident response process that follows National Institute of Standards and Technology (NIST) standards and includes breach detection, breach notification and breach response. Upon discovery or reasonable belief of any access, destruction, loss, theft, use or disclosure of Purchaser's data by an unauthorized party ("Data Breach"), Contractor shall notify Purchaser by the fastest means available and also in writing. Contractor shall provide such notification within forty-eight (48) hours after Contractor reasonably believes there has been such a Data Breach. Contractor's notification shall identify:

- The nature of the Data Breach;
- The Data accessed, used or disclosed;
- The person(s) who accessed, used, disclosed and/or received Data (if known);
- What Contractor has done or will do to quarantine and mitigate the Data Breach; and
- What corrective action Contractor has taken or will take to prevent future Data Breaches.

Contractor shall quarantine the Data Breach, ensure secure access to Data, and restore goods and/or services as needed to comply with terms and conditions of this Master Contract. Contractor shall conduct an investigation of the Data Breach and shall share the report of the investigation with Purchaser.

In the event of a Data Breach, Contractor agrees to comply with all applicable law, including but not limited to Revised Code of Washington (RCW) 19.255.010 and RCW 42.56.590. If a Data Breach occurs and is found to be the result of Contractor's acts, omissions or negligence, Contractor shall assume complete responsibility for notification of affected Parties, and be liable for all associated costs incurred by Purchaser in responding to or recovering from the Data Breach.

- 5.4. TECHNICAL EXAMINATION AND AUDIT. Upon advance written request, Contractor agrees that Purchaser or its designated representative shall have reasonable access to goods and/or services purchased by Purchaser under this Master Contract, its operational documentation, records and databases, including online inspections. The online inspection shall allow Purchaser, its authorized agents, or a mutually acceptable third party hired by Purchaser, to test that controls are in place and working as intended. Tests may include, but not be limited to, the following:

- Operating system/network vulnerability scans;
- Web application vulnerability scans;
- Database application vulnerability scans; and
- Any other scans to be performed by Purchaser or representatives on behalf of Purchaser.

Contractor shall allow Purchaser reasonable access to goods and/or services security logs, latency statistics, and other related goods and/or services security data that affect this Master Contract and Purchaser's data, at no cost to Enterprise Services. After any significant Data

loss, specific to data stored within the goods and/or services platform, or as a result of any disaster or catastrophic failure, Contractor, at its expense, shall have an independent, industry-recognized third party perform an information security audit. This does not apply to data loss resulting from interruptions in the goods and/or services stemming from Purchaser's computers, network hardware, internet connectivity, or other elements owned or controlled by Purchaser's that are reasonably required to use the goods and/or services. The audit results shall be shared with Purchaser within seven (7) days of Contractor's receipt of such results. Upon Contractor receiving the results of the audit, Contractor will provide Purchaser with written evidence of planned remediation within thirty (30) days and promptly modify its security measures in order to meet its obligations under this Master Contract.

6. USING THE MASTER CONTRACT – PURCHASES.

- 6.1. ORDERING REQUIREMENTS. Eligible Purchasers shall order goods and/or services from this Master Contract, consistent with the terms hereof and by using any ordering mechanism agreeable both to Contractor and Purchaser but, at a minimum, including the use of a purchase order. When practicable, Contractor and Purchaser also shall use telephone orders, email orders, web-based orders, and similar procurement methods (collectively "Purchaser Order"). All order documents must reference the Master Contract number.
- 6.2. DELIVERY REQUIREMENTS. Contractor must ensure that delivery of goods and/or services will be made as required by this Master Contract, the Purchase Order used by Purchasers, or as otherwise mutually agreed in writing between the Purchaser and Contractor. The following apply to all deliveries:
 - Contractor shall make all deliveries to the applicable delivery location specified in the Purchase Order. Such deliveries shall occur during Purchaser's normal work hours and within the time period mutually agreed in writing between Purchaser and Contractor at the time of order placement.
 - Contractor shall ship all goods and/or services purchased pursuant to this Master Contract, freight charges prepaid by Contractor, FOB Purchaser's specified destination with all transportation and handling charges included. Contractor shall bear all risk of loss, damage, or destruction of the goods and/or services ordered hereunder that occurs prior to delivery, except loss or damage attributable to Purchaser's fault or negligence.
 - All packing lists, packages, instruction manuals, correspondence, shipping notices, shipping containers, and other written materials associated with this Master Contract shall be identified by the Master Contract number set forth on the cover of this Master Contract and the applicable Purchaser's Purchase Order number. Packing lists shall be enclosed with each shipment and clearly identify all contents and any backorders.
- 6.3. RECEIPT AND INSPECTION OF GOODS AND/OR SERVICES. Goods and/or services purchased under this Master Contract are subject to Purchaser's reasonable inspection, testing, and approval at Purchaser's destination. Purchaser reserves the right to reject and refuse acceptance of goods and/or services that are not in accordance with this Master Contract and Purchaser's Purchase Order. Purchaser may charge Contractor for the cost of inspecting rejected goods. If there are any apparent defects in the goods and/or services at the time of delivery, Purchaser promptly will notify Contractor. At Purchaser's option, and without limiting any other rights, Purchaser may require Contractor to repair or replace, at Contractor's expense,

any or all of the damaged goods and/or services or, at Purchaser's option, Purchaser may note any damage to the goods and/or services on the receiving report, decline acceptance, and deduct the cost of rejected goods and/or services from final payment. Payment for any goods under such Purchase Order shall not be deemed acceptance of the goods.

- 6.4. ON SITE REQUIREMENTS. While on Purchaser's premises, Contractor, its agents, employees, or subcontractors shall comply, in all respects, with Purchaser's physical, fire, access, safety, and other security requirements.

7. INVOICING & PAYMENT.

- 7.1. CONTRACTOR INVOICE. Contractor shall submit to Purchaser's designated invoicing contact properly itemized invoices. Such invoices shall itemize the following:
- Master Contract No. 04417
 - Contractor name, address, telephone number, and email address for billing issues (i.e., Contractor Customer Service Representative)
 - Contractor's Federal Tax Identification Number
 - Date(s) of delivery
 - Invoice amount; and
 - Payment terms, including any available prompt payment discounts.

Contractor's invoices for payment shall reflect accurate Master Contract prices. Invoices will not be processed for payment until receipt of a complete invoice as specified herein.

- 7.2. PAYMENT. Payment is the sole responsibility of, and will be made by, the Purchaser. Payment is due within thirty (30) days of invoice. If Purchaser fails to make timely payment(s), Contractor may invoice Purchaser in the amount of one percent (1%) per month on the amount overdue or a minimum of \$1. Payment will not be considered late if a check or warrant is mailed within the time specified.
- 7.3. OVERPAYMENTS. Contractor promptly shall refund to Purchaser the full amount of any erroneous payment or overpayment. Such refunds shall occur within thirty (30) days of written notice to Contractor; *Provided*, however, that Purchaser shall have the right to elect to have either direct payments or written credit memos issued. If Contractor fails to make timely payment(s) or issuance of such credit memos, Purchaser may impose a one percent (1%) per month on the amount overdue thirty (30) days after notice to the Contractor.
- 7.4. NO ADVANCE PAYMENT. No advance payments shall be made for any products or services furnished by Contractor pursuant to this Master Contract.
- 7.5. NO ADDITIONAL CHARGES. Unless otherwise specified herein, Contractor shall not include or impose any additional charges including, but not limited to, charges for shipping, handling, or payment processing.
- 7.6. TAXES/FEEES. Contractor promptly shall pay all applicable taxes on its operations and activities pertaining to this Master Contract. Failure to do so shall constitute breach of this Master Contract. Unless otherwise agreed, Purchaser shall pay applicable sales tax imposed by the State of Washington on purchased goods and/or services. Contractor, however, shall not make any charge for federal excise taxes and Purchaser agrees to furnish Contractor with an exemption certificate where appropriate.

8. CONTRACT MANAGEMENT.

- 8.1. **CONTRACT ADMINISTRATION & NOTICES.** Except for legal notices, the Parties hereby designate the following contract administrators as the respective single points of contact for purposes of this Master Contract. Enterprise Services' contract administrator shall provide Master Contract oversight. Contractor's contract administrator shall be Contractor's principal contact for business activities under this Master Contract. The Parties may change contractor administrators by written notice as set forth below.

Any notices required or desired shall be in writing and sent by U.S. mail, postage prepaid, or sent via email, and shall be sent to the respective addressee at the respective address or email address set forth below or to such other address or email address as the Parties may specify in writing:

Enterprise Services

Attn: Ryan Johnson
Washington Dept. of Enterprise Services
PO Box 41411
Olympia, WA 98504-1411
Tel: (360) 407-8528
Email: Ryan.Johnson@des.wa.gov

Contractor

Attn: Erika Anderson
VenTek International
1260 Holm Road, Suite A
Petaluma, CA 94954
Tel: (707) 773-3373x 137
Email: erikaA@ventek-intl.com

Notices shall be deemed effective upon the earlier of receipt, if mailed, or, if emailed, upon transmission to the designated email address of said addressee.

- 8.2. **CONTRACTOR CUSTOMER SERVICE REPRESENTATIVE.** Contractor shall designate a customer service representative (and inform Enterprise Services of the same) who shall be responsible for addressing Purchaser issues pertaining to this Master Contract.
- 8.3. **LEGAL NOTICES.** Any legal notices required or desired shall be in writing and delivered by U.S. certified mail, return receipt requested, postage prepaid, or sent via email, and shall be sent to the respective addressee at the respective address or email address set forth below or to such other address or email address as the Parties may specify in writing:

Enterprise Services

Attn: Legal Services Manager
Washington Dept. of Enterprise Services
PO Box 41411
Olympia, WA 98504-1411
Email: greg.tolbert@des.wa.gov

Contractor

Attn: Erika Anderson
VenTek International
1260 Holm Road, Suite A
Petaluma, CA 94954
Email: erika@ventek.com

Notices shall be deemed effective upon the earlier of receipt when delivered, or, if mailed, upon return receipt, or, if emailed, upon transmission to the designated email address of said addressee.

9. CONTRACTOR SALES REPORTING; VENDOR MANAGEMENT FEE; & CONTRACTOR REPORTS.

9.1. **MASTER CONTRACT SALES REPORTING.** Contractor shall report total Master Contract sales quarterly to Enterprise Services, as set forth below.

- **Master Contract Sales Reporting System.** Contractor shall report quarterly Master Contract sales in Enterprise Services’ Master Contract Sales Reporting System. Enterprise Services will provide Contractor with a login password and a vendor number. The password and vendor number will be provided to the Sales Reporting Representative(s) listed on Contractor’s Bidder Profile.
- **Data.** Each sales report must identify every authorized Purchaser by name as it is known to Enterprise Services and its total combined sales amount invoiced during the reporting period (i.e., sales of an entire agency or political subdivision, not its individual subsections). The “Miscellaneous” option may be used only with prior approval by Enterprise Services. Upon request, Contractor shall provide contact information for all authorized purchasers specified herein during the term of the Master Contract. If there are no Master Contract sales during the reporting period, Contractor must report zero sales.
- **Due dates for Master Contract Sales Reporting.** Quarterly Master Contract Sales Reports must be submitted electronically by the following deadlines for all sales invoiced during the applicable calendar quarter:

| FOR CALENDAR QUARTER ENDING | MASTER CONTRACT SALES REPORT DUE |
|-----------------------------|----------------------------------|
| March 31: | April 30 |
| June 30: | July 31 |
| September 30: | October 31 |
| December 31: | January 31 |

9.2. **VENDOR MANAGEMENT FEE.** Contractor shall pay to Enterprise Services a vendor management fee (“VMF”) of 1.50 percent on the purchase price for all Master Contract sales (the purchase price is the total invoice price less applicable sales tax).

- The sum owed by Contractor to Enterprise Services as a result of the VMF is calculated as follows:

$$\text{Amount owed to Enterprise Services} = \text{Total Master Contract sales invoiced (not including sales tax)} \times .0150.$$
- The VMF must be rolled into Contractor’s current pricing. The VMF must not be shown as a separate line item on any invoice unless specifically requested and approved by Enterprise Services.
- Enterprise Services will invoice Contractor quarterly based on Master Contract sales reported by Contractor. Contractors are not to remit payment until they receive an invoice from Enterprise Services. Contractor’s VMF payment to Enterprise Services must reference this Master Contract number, work request number (if applicable), the year and quarter for which the VMF is being remitted,

and the Contractor's name as set forth in this Master Contract, if not already included on the face of the check.

- Failure to accurately report total net sales, to submit a timely usage report, or remit timely payment of the VMF, may be cause for Master Contract termination or the exercise of other remedies provided by law. Without limiting any other available remedies, the Parties agree that Contractor's failure to remit to Enterprise Services timely payment of the VMF shall obligate Contractor to pay to Enterprise Services, to offset the administrative and transaction costs incurred by the State to identify, process, and collect such sums. The sum of \$200.00 or twenty-five percent (25%) of the outstanding amount, whichever is greater, or the maximum allowed by law, if less.
- Enterprise Services reserves the right, upon thirty (30) days advance written notice, to increase, reduce, or eliminate the VMF for subsequent purchases, and reserves the right to renegotiate Master Contract pricing with Contractor when any subsequent adjustment of the VMF might justify a change in pricing.

9.3. ANNUAL MASTER CONTRACT SALES REPORT. Contractor shall provide to Enterprise Services a detailed annual Master Contract sales report. Such report shall include, at a minimum: Product description, part number or other Product identifier, per unit quantities sold, and Master Contract price. This report must be provided in an electronic format that can be read by MS Excel.

9.4. SMALL BUSINESS INCLUSION. Upon Request by Enterprise Services, Contractor shall provide, within thirty (30) days, an Affidavit of Amounts Paid. Such Affidavit of Amounts Paid either shall state, if applicable, that Contractor still maintains its MWBE certification or state that its subcontractor(s) still maintain(s) its/their MWBE certification(s) and specify the amounts paid to each certified MWBE subcontractor under this Master Contract. Contractor shall maintain records supporting the Affidavit of Amounts Paid in accordance with this Master Contract's records retention requirements.

10. RECORDS RETENTION & AUDITS.

10.1. RECORDS RETENTION. Contractor shall maintain books, records, documents, and other evidence pertaining to this Master Contract and orders placed by Purchasers under it to the extent and in such detail as shall adequately reflect performance and administration of payments and fees. Contractor shall retain such records for a period of six (6) years following expiration or termination of this Master Contract or final payment for any order placed by a Purchaser against this Master Contract, whichever is later; *Provided*, however, that if any litigation, claim, or audit is commenced prior to the expiration of this period, such period shall extend until all such litigation, claims, or audits have been resolved.

10.2. AUDIT. Enterprise Services reserves the right to audit, or have a designated third party audit, applicable records to ensure that Contractor has properly invoiced Purchasers and that Contractor has paid all applicable contract management fees. Accordingly, Contractor shall permit Enterprise Services, any Purchaser, and any other duly authorized agent of a governmental agency, to audit, inspect, examine, copy and/or transcribe Contractor's books, documents, papers and records directly pertinent to this Master Contract or orders placed by a Purchaser under it for the purpose of making audits, examinations, excerpts, and transcriptions. This right shall survive for a period of six (6) years following expiration or

termination of this Master Contract or final payment for any order placed by a Purchaser against this Master Contract, whichever is later; *Provided*, however, that if any litigation, claim, or audit is commenced prior to the expiration of this period, such period shall extend until all such litigation, claims, or audits have been resolved.

- 10.3. OVERPAYMENT OF PURCHASES OR UNDERPAYMENT OF FEES. Without limiting any other remedy available to any Purchaser, Contractor shall (a) reimburse Purchasers for any overpayments inconsistent with the terms of this Master Contract or orders, at a rate of 125% of such overpayments, found as a result of the examination of the Contractor's records; and (b) reimburse Enterprise Services for any underpayment of fees, at a rate of 125% of such fees found as a result of the examination of the Contractor's records (e.g., if Contractor underpays the Vendor Management Fee by \$500, Contractor would be required to pay to Enterprise Services $\$500 \times 1.25 = \625).
- 10.4. PUBLIC INFORMATION. This Master Contract, all related documents, and all records created as a result of the Master Contract, are subject to public disclosure as required by Washington's Public Records Act, RCW chapter 42.56. Consistent with the Public Records Act, to the extent that any such Contractor document or record – in whole or in part – includes information exempted or protected from disclosure by the Public Records Act, Contractor may mark such document or record – the exempted or protected portions only – with the specific basis for protection under the Public Records Act. In the event that Enterprise Services receives a public records disclosure request that pertains to such properly marked documents or records, Enterprise Services shall notify Contractor of such disclosure request and of the date that the records will be released to the requester unless Contractor, at Contractor's sole expense, timely obtains a court order enjoining such disclosure. In the event Contractor fails to file a motion for a court order enjoining such disclosure, Enterprise Services shall release the requested documents on the date specified. Contractor's failure properly to identify exempted or protected information or timely respond after notice of request for public disclosure has been given shall be deemed a waiver by Contractor of any claim that such materials are protected or exempt from disclosure.

11. INSURANCE.

- 11.1. REQUIRED INSURANCE. During the Term of this Master Contract, Contractor, at its expense, shall maintain in full force and effect the insurance coverages set forth in *Exhibit B – Insurance Requirements*.
- 11.2. WORKERS COMPENSATION. Contractor shall comply with applicable workers compensation statutes and regulations (e.g., RCW Title 51, Industrial Insurance). If Contractor fails to provide industrial insurance coverage or fails to pay premiums or penalties on behalf of its employees as may be required by law, Enterprise Services may terminate this Master Contract. This provision does not waive any of the Washington State Department of Labor and Industries (L&I) rights to collect from Contractor. In addition, Contractor waives its immunity under RCW Title 51 to the extent it is required to indemnify, defend, and hold harmless the State of Washington and its agencies, officials, agents, or employees.

12. CLAIMS.

- 12.1. ASSUMPTION OF RISKS; CLAIMS BETWEEN THE PARTIES. Contractor assumes sole responsibility and all risks of personal injury or property damage to itself and its employees, agents, and Contractors in connection with Contractor's operations under this Master Contract.

Enterprise Services has made no representations regarding any factor affecting Contractor's risks. Contractor shall pay for all damage to any Purchaser's property resulting directly or indirectly from its acts or omissions under this Master Contract, even if not attributable to negligence by Contractor or its agents.

12.2. **THIRD-PARTY CLAIMS; INDEMNITY.** To the fullest extent permitted by law, Contractor shall defend, indemnify, and hold harmless Enterprise Services and any Purchaser and their employees and agents from and against all claims, demands, judgments, assessments, damages, penalties, fines, costs, liabilities or losses including, without limitation, sums paid in settlement of claims, attorneys' fees, consultant fees, and expert fees (collectively "claims") arising from any act or omission of Contractor or its successors, agents, and subcontractors under this Master Contract, except claims caused solely by Enterprise Services or any Purchasers' negligence. Contractor shall take all steps needed to keep Purchaser's property free of liens arising from Contractor's activities, and promptly obtain or bond the release of any such liens that may be filed.

13. DISPUTE RESOLUTION. The Parties shall cooperate to resolve any dispute pertaining to this Master Contract efficiently, as timely as practicable, and at the lowest possible level with authority to resolve such dispute. If, however, a dispute persists and cannot be resolved, it may be escalated within each organization. In such situation, upon notice by either party, each party, within five (5) business days shall reduce its description of the dispute to writing and deliver it to the other party. The receiving party then shall have three (3) business days to review and respond in writing. In the event that the Parties cannot then agree on a resolution of the dispute, the Parties shall schedule a conference between the respective senior manager of each organization to attempt to resolve the dispute. In the event the Parties cannot agree, either party may resort to court to resolve the dispute.

14. SUSPENSION & TERMINATION; REMEDIES.

14.1. **SUSPENSION & TERMINATION FOR DEFAULT.** Enterprise Services may suspend Contractor's operations under this Master Contract immediately by written cure notice of any default. Suspension shall continue until the default is remedied to Enterprise Services' reasonable satisfaction; *Provided*, however, that, if after thirty (30) days from such a suspension notice, Contractor remains in default, Enterprise Services may terminate Contractor's rights under this Master Contract. All of Contractor's obligations to Enterprise Services and Purchasers survive termination of Contractor's rights under this Master Contract, until such obligations have been fulfilled.

14.2. **DEFAULT.** Each of the following events shall constitute default of this Master Contract by Contractor:

- Contractor fails to perform or comply with any of the terms or conditions of this Master Contract including, but not limited to, Contractor's obligation to pay vendor management fees when due;
- Contractor breaches any representation or warranty provided herein; or
- Contractor enters into proceedings relating to bankruptcy, whether voluntary or involuntary.

14.3. **REMEDIES FOR DEFAULT.**

- Enterprise Services' rights to suspend and terminate Contractor's rights under this Master Contract are in addition to all other available remedies.

- In the event of termination for default, Enterprise Services may exercise any remedy provided by law including, without limitation, the right to procure for all Purchasers replacement goods and/or services. In such event, Contractor shall be liable to Enterprise Services for damages as authorized by law including, but not limited to, any price difference between the Master Contract price and the replacement or cover price as well as any administrative and/or transaction costs directly related to such replacement procurement – e.g., the cost of the competitive procurement.

14.4. LIMITATION ON DAMAGES. Notwithstanding any provision to the contrary, the Parties agree that in no event shall any party or Purchaser be liable to the other for exemplary or punitive damages.

14.5. GOVERNMENTAL TERMINATION.

(a) Termination for Withdrawal of Authority. Enterprise Services may suspend or terminate this Master Contract if, during the term hereof, Enterprise Services' procurement authority is withdrawn, reduced, or limited such that Enterprise Services, in its judgment, would lack authority to enter into this Master Contract; *Provided*, however, that such suspension or termination for withdrawal of authority shall only be effective upon twenty (20) days prior written notice; and *Provided further*, that such suspension or termination for withdrawal of authority shall not relieve any Purchaser from payment for goods and/or services already ordered as of the effective date of such notice. Except as stated in this provision, in the event of such suspension or termination for withdrawal of authority, neither Enterprise Services nor any Purchaser shall have any obligation or liability to Contractor.

(b) Termination for Convenience. Enterprise Services, for convenience, may terminate this Master Contract; *Provided*, however, that such termination for convenience must, in Enterprise Services' judgment, be in the best interest of the State of Washington; and *Provided further*, that such termination for convenience shall only be effective upon sixty (60) days prior written notice; and *Provided further*, that such termination for convenience shall not relieve any Purchaser from payment for goods and/or services already ordered as of the effective date of such notice. Except as stated in this provision, in the event of such termination for convenience, neither Enterprise Services nor any Purchaser shall have any obligation or liability to Contractor.

14.6. TERMINATION PROCEDURE. Regardless of basis, in the event of suspension or termination (in full or in part), the Parties shall cooperate to ensure an orderly and efficient suspension or termination. Accordingly, Contractor shall deliver to Purchasers all goods and/or services that are complete (or with approval from Enterprise Services, substantially complete) and Purchasers shall inspect, accept, and pay for the same in accordance with this Master Contract and the applicable Purchase Order. Unless directed by Enterprise Services to the contrary, Contractor shall not process any orders after notice of suspension or termination inconsistent therewith.

15. GENERAL PROVISIONS.

15.1. TIME IS OF THE ESSENCE. Time is of the essence for each and every provision of this Master Contract.

15.2. COMPLIANCE WITH LAW. Contractor shall comply with all applicable law.

- 15.3. INTEGRATED AGREEMENT. This Master Contract constitutes the entire agreement and understanding of the Parties with respect to the subject matter and supersedes all prior negotiations, representations, and understandings between them. There are no representations or understandings of any kind not set forth herein.
- 15.4. AMENDMENT OR MODIFICATION. Except as set forth herein, this Master Contract may not be amended or modified except in writing and signed by a duly authorized representative of each party hereto.
- 15.5. AUTHORITY. Each party to this Master Contract, and each individual signing on behalf of each party, hereby represents and warrants to the other that it has full power and authority to enter into this Master Contract and that its execution, delivery, and performance of this Master Contract has been fully authorized and approved, and that no further approvals or consents are required to bind such party.
- 15.6. NO AGENCY. The Parties agree that no agency, partnership, or joint venture of any kind shall be or is intended to be created by or under this Master Contract. Neither party is an agent of the other party nor authorized to obligate it.
- 15.7. ASSIGNMENTS. Contractor may not assign its rights under this Master Contract without Enterprise Services' prior written consent and Enterprise Services may consider any attempted assignment without such consent to be void; *Provided*, however, that, if Contractor provides written notice to Enterprise Services within thirty (30) days, Contractor may assign its rights under this Master Contract in full to any parent, subsidiary, or affiliate of Contractor that controls or is controlled by or under common control with Contractor, is merged or consolidated with Contractor, or purchases a majority or controlling interest in the ownership or assets of Contractor. Unless otherwise agreed, Contractor guarantees prompt performance of all obligations under this Master Contract notwithstanding any prior assignment of its rights.
- 15.8. BINDING EFFECT; SUCCESSORS & ASSIGNS. This Master Contract shall be binding upon and shall inure to the benefit of the Parties hereto and their respective successors and assigns.
- 15.9. ASSIGNMENT OF ANTITRUST RIGHTS REGARDING PURCHASED GOODS/SERVICES. Contractor irrevocably assigns to Enterprise Services, on behalf of the State of Washington, any claim for relief or cause of action which the Contractor now has or which may accrue to the Contractor in the future by reason of any violation of state or federal antitrust laws in connection with any goods and/or services provided in Washington for the purpose of carrying out the Contractor's obligations under this Master Contract, including, at Enterprise Services' option, the right to control any such litigation on such claim for relief or cause of action.
- 15.10. FEDERAL FUNDS. To the extent that any Purchaser uses federal funds to purchase goods and/or services pursuant to this Master Contract, such Purchaser shall specify, with its order, any applicable requirement or certification that must be satisfied by Contractor at the time the order is placed or upon delivery.
- 15.11. SEVERABILITY. If any provision of this Master Contract is held to be invalid or unenforceable, such provision shall not affect or invalidate the remainder of this Master Contract, and to this end the provisions of this Master Contract are declared to be severable. If such invalidity becomes known or apparent to the Parties, the Parties agree to negotiate promptly in good faith in an attempt to amend such provision as nearly as possible to be consistent with the intent of this Master Contract.

- 15.12. **WAIVER.** Failure of either party to insist upon the strict performance of any of the terms and conditions hereof, or failure to exercise any rights or remedies provided herein or by law, or to notify the other party in the event of breach, shall not release the other party of any of its obligations under this Master Contract, nor shall any purported oral modification or rescission of this Master Contract by either party operate as a waiver of any of the terms hereof. No waiver by either party of any breach, default, or violation of any term, warranty, representation, contract, covenant, right, condition, or provision hereof shall constitute waiver of any subsequent breach, default, or violation of the same or other term, warranty, representation, contract, covenant, right, condition, or provision.
- 15.13. **SURVIVAL.** All representations, warranties, covenants, agreements, and indemnities set forth in or otherwise made pursuant to this Master Contract shall survive and remain in effect following the expiration or termination of this Master Contract, *Provided*, however, that nothing herein is intended to extend the survival beyond any applicable statute of limitations periods.
- 15.14. **GOVERNING LAW.** The validity, construction, performance, and enforcement of this Master Contract shall be governed by and construed in accordance with the laws of the State of Washington, without regard to its choice of law rules.
- 15.15. **JURISDICTION & VENUE.** In the event that any action is brought to enforce any provision of this Master Contract, the Parties agree to submit to exclusive in personam jurisdiction in Thurston County Superior Court for the State of Washington and agree that in any such action venue shall lie exclusively at Olympia, Washington.
- 15.16. **ATTORNEYS' FEES.** Should any legal action or proceeding be commenced by either party in order to enforce this Master Contract or any provision hereof, or in connection with any alleged dispute, breach, default, or misrepresentation in connection with any provision herein contained, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs incurred in connection with such action or proceeding, including costs of pursuing or defending any legal action, including, without limitation, any appeal, discovery, or negotiation and preparation of settlement arrangements, in addition to such other relief as may be granted.
- 15.17. **FAIR CONSTRUCTION & INTERPRETATION.** The provisions of this Master Contract shall be construed as a whole according to their common meaning and not strictly for or against any party and consistent with the provisions contained herein in order to achieve the objectives and purposes of this Master Contract. Each party hereto and its counsel has reviewed and revised this Master Contract and agrees that the normal rules of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be construed in the interpretation of this Master Contract. Each term and provision of this Master Contract to be performed by either party shall be construed to be both a covenant and a condition.
- 15.18. **FURTHER ASSURANCES.** In addition to the actions specifically mentioned in this Master Contract, the Parties shall each do whatever may reasonably be necessary to accomplish the transactions contemplated in this Master Contract including, without limitation, executing any additional documents reasonably necessary to effectuate the provisions and purposes of this Master Contract.
- 15.19. **EXHIBITS.** All exhibits referred to herein are deemed to be incorporated in this Master Contract in their entirety.

- 15.20. CAPTIONS & HEADINGS. The captions and headings in this Master Contract are for convenience only and are not intended to, and shall not be construed to, limit, enlarge, or affect the scope or intent of this Master Contract nor the meaning of any provisions hereof.
- 15.21. ELECTRONIC SIGNATURES. A signed copy of this Master Contract or any other ancillary agreement transmitted by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Master Contract or such other ancillary agreement for all purposes.
- 15.22. COUNTERPARTS. This Master Contract may be executed in any number of counterparts, each of which shall be deemed an original and all of which counterparts together shall constitute the same instrument which may be sufficiently evidenced by one counterpart. Execution of this Master Contract at different times and places by the Parties shall not affect the validity thereof so long as all the Parties hereto execute a counterpart of this Master Contract.

EXECUTED as of the date and year first above written.

STATE OF WASHINGTON
Department of Enterprise Services

CARACAL ENTERPRISES LLC,
A Delaware Limited Liability Company


By: _____
 Emily Beck
 Its: Chief Operating Officer


By: _____
 Phil Wilkinson
 Its: COO

EXECUTED as of the date and year first above written.

STATE OF WASHINGTON
Department of Enterprise Services

CARACAL ENTERPRISES LLC,
A Delaware Limited Liability Company

By: 
 Emily Beck
 Its: Chief Operating Officer

By: 
 Phil Wilkinson
 Its: COO

PRICES FOR GOODS/SERVICES

| Exhibit B1 Hardware | | |
|--|--------------------|---------------------------|
| <i>List all hardware components which comprise the system evaluated in Exhibit B1 document, the individual component unit price and the total price. Add lines as necessary.</i> | Quantity | Firm Fixed Price Per Unit |
| venSTATION or M600 AC Cellular Credit Card, Pay & Display or Pay by Space | 1-4 Pay Stations | \$6,750.00 |
| venSTATION or M600 AC Cellular Credit Card, Pay & Display or Pay by Space | 5-10 Pay Stations | \$6,750.00 |
| venSTATION or M600 AC Cellular Credit Card, Pay & Display or Pay by Space | 11-19 Pay Stations | \$6,750.00 |
| venSTATION or M600 AC Cellular Credit Card, Pay & Display or Pay by Space | 20+ Pay Stations | \$6,750.00 |
| Solar | | \$639.80 |
| Color Display | | \$600.00 |
| Bill Acceptance | | \$1,226.00 |
| Additional Printer | | \$3,990.00 |
| PBL Key Pad - Required for Pay by License | | \$558.00 |
| Light Bar (only with AC Power) | | \$450.00 |
| Door Wrap | | \$275.00 |
| Faceplate Graphic - venSTATION only | | \$1,200.00 |
| Entire Body Wrap | | \$475.00 |
| Read & Encode and Dispense CR 80 Card - Annual Pass | | 3,500.00 |

| Catalogue Discount Other Hardware | | |
|--|-------------|---------------------------------|
| <i>Please list the discount off of list for all other Parking Pay Station hardware or accessory category items in your company catalogue. Add categories or volume discount tiers as applicable.</i> | Order Value | Volume Discount (not to exceed) |
| Parking Pay Station Hardware | \$50,000+ | 25% |
| Parking Pay Station Hardware | \$100,000+ | 30% |
| Accessories Category | | |

| Maintenance & Service Fees (Hardware) | | | |
|---|----------------------|------------|-------------|
| <i>Provide the maintenance options for your solution. Customer would prefer a full warranty covering all software and hardware with a minimum of five (5) years (payable annually) coverage from the date of installation and protection from obsolescence. Stakeholders are willing to consider other warranty alternatives on the merits. Please list the pricing data for any maintenance options including any cost minimums. Add lines as necessary.</i> | Duration of Coverage | Unit Price | Total Price |
| Extended Warranty - After Year 2 | 1 Year | \$600.00 | |
| Extended Warranty - Total of 5 years | 5 Years | \$1,800.00 | |
| | | | |
| | | | |
| | | | |

| Training Costs | |
|--|------------------------------|
| <i>List all relevant training or rate components to the proposed solution. Add lines as necessary.</i> | Price (not to exceed) |
| On-Site Training - with Pay Station Purchase | Included |
| On-site Training (travel costs included) up to ten (10) employees | \$1000/per 8 hour day |
| On-site Training (travel costs included) up to twenty (20) employees | \$1000/per 8 hour day |
| On-site Training (travel costs included) up to forty five (45) employees | \$1000/per 8 hour day |
| On-site Training (travel costs included) per additional employee over 45 | \$1000/per 8 hour day |
| Labor Service Rates | |
| <i>List all relevant training or rate components to the proposed solution. Add lines as necessary.</i> | Price (not to exceed) |
| Service Technician 8:00AM-5:00PM Mon-Fri (Non-Warrantied Product) | \$125/hour |
| Service Technician After Hours 5:01PM-7:59AM Mon-Fri (Non-Warrantied Product) | \$187.5/per hour |
| Service Technician Weekend/Holiday Hours (Non-Warrantied Product) | \$187.5/per hour |
| Systems Engineer / Programmer | \$150/hour |
| Project Manager / Project Engineer | \$150/hour |
| Consulting | \$150/hour |
| Graphic Design (if available) | \$80/hour |

| Implementation & Miscellaneous Components (if applicable) | |
|---|-------------------------------|
| <i>List any relevant implementation or miscellaneous components to the proposed solution. Add lines as necessary.</i> | Price (not to exceed) |
| Fixed Price for one (1) Solution Compatible Concrete Pad | \$1,200.00 |
| Bonds & Permits | reimbursed at cost |
| Travel & Expenses | negotiated per purchase order |
| Rentals | reimbursed at cost |
| | |
| | |

| Subscription Annual Fees for Exhibit B1 Software | | | | |
|---|---------------|---------------|---------------|---------------|
| <i>Please list subscription fees for any software used for the solution evaluated in Exhibit B1. Subscription fees have to include all software support and maintenance (if maintenance is not included, please list it as a separate line item). Add lines as necessary and explanation of pricing model variations, if any. NOTE: DES has to be able to calculate cost per license.</i> | Year 1 | Year 2 | Year 3 | Year 5 |
| Basic Licensing (Software or Hardware) | | | | |
| venVUE System Administration - 1st User Credential | \$495.00 | \$495.00 | \$495.00 | \$525.15 |
| venVUE System Administration - Additional User Credential | \$295.00 | \$295.00 | \$295.00 | \$312.97 |
| venVUE System Administration - Unlimited User Credentials | \$1,900.00 | \$1,900.00 | \$1,900.00 | \$2,015.71 |
| Additional Features Licensing or Third Party Licenses (if applicable) | | | | |
| Electronic Coupon Code | \$120.00 | \$120.00 | \$120.00 | \$127.31 |
| API Maintenance Support | \$120.00 | \$120.00 | \$120.00 | \$127.31 |
| Infrastructure Licensing (if applicable) | | | | |
| | | | | |
| Hosting Fees (if applicable) | | | | |
| Hosting Fees (if applicable) | \$480.00 | \$480.00 | \$480.00 | \$509.23 |
| Cellular Connectivity | \$180.00 | \$180.00 | \$180.00 | \$190.96 |
| Payment Gateway | \$120.00 | \$120.00 | \$120.00 | \$190.96 |

INSURANCE REQUIREMENTS

1. **INSURANCE OBLIGATION.** During the Term of this Master Contract, Contractor obtain and maintain in full force and effect, at Contractor's sole expense, the following insurance coverages:
 - a. **COMMERCIAL GENERAL LIABILITY INSURANCE.** Commercial General Liability Insurance (and, if necessary, commercial umbrella liability insurance) covering Bodily Injury and Property Damage on an 'occurrence form' in the amount of not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate. This coverage shall include Contractual Liability insurance for the indemnity provided under this Master Contract.
 - b. **COMMERCIAL AUTOMOBILE LIABILITY INSURANCE.** 'Symbol 1' Commercial Automobile Liability coverage (and, if necessary, commercial umbrella liability insurance) including coverage for all owned, hired, and non-owned vehicles. The combined single limit per occurrence shall not be less than \$1,000,000.
 - c. **PROFESSIONAL LIABILITY (ERRORS & OMISSIONS) INSURANCE.** Professional liability insurance in the amount of not less than \$1,000,000 combined single limit per occurrence, \$2,000,000 general annual aggregate for malpractice or errors and omissions coverage against liability for damages because of personal injury, bodily injury, death, or damage to property, including the loss of use thereof, and damages because of negligent acts, errors, and omissions in any way related to this Master Contract.
 - d. **TECHNOLOGY ERRORS & OMISSIONS INSURANCE.** Technology errors and omissions insurance, on an occurrence form. This coverage shall include Contractual Liability insurance for the indemnity provided under this Master Contract. Limits are \$1,000,000 per claim/annual aggregate.
 - e. **CYBER RISK LIABILITY INSURANCE.** Cyber Risk insurance, on an occurrence form. This coverage shall include Contractual Liability insurance for the indemnity provided under this Master Contract. Limits are \$1,000,000 per claim/annual aggregate
 - f. **CRIME INSURANCE/EMPLOYEE DISHONESTY.** Employee Dishonesty and (when applicable) Inside/Outside Money and Securities coverages for State of Washington and/or Purchaser-owned property in the care, custody, and control of Contractor. Coverage limits shall not be less than \$1,000,000.

The limits of all insurance required to be provided by Contractor shall be no less than the minimum amounts specified. Coverage in the amounts of these minimum limits, however, shall not be construed to relieve Contractor from liability in excess of such limits.

A cross-liability clause or separation of insured condition shall be included in the general liability, policy required by this Master Contract.

2. **INSURANCE CARRIER RATING.** Coverages provided by the Contractor must be underwritten by an insurance company deemed acceptable to the State of Washington's Office of Risk Management. Insurance coverage shall be provided by companies authorized to do business within the State of Washington and rated A- Class VII or better in the most recently published edition of Best's

Insurance Rating. Enterprise Services reserves the right to reject all or any insurance carrier(s) with an unacceptable financial rating.

3. **ADDITIONAL INSURED.** Except for Works' Compensation, Professional Liability, Personal Automobile Liability, and Pollution Liability Insurance, all required insurance shall include the State of Washington and all authorized Purchasers (and their agents, officers, and employees) as an Additional Insureds evidenced by copy of the Additional Insured Endorsement attached to the Certificate of Insurance on such insurance policies.
4. **CERTIFICATE OF INSURANCE.** Upon request by Enterprise Services, Contractor shall furnish to Enterprise Services, as evidence of the insurance coverage required by this Master Contract, a certificate of insurance satisfactory to Enterprise Services that insurance, in the above-stated kinds and minimum amounts, has been secured. A renewal certificate shall be delivered to Enterprise Services no less than ten (10) days prior to coverage expiration. Failure to provide proof of insurance, as required, will result in contract cancellation. All policies and certificates of insurance shall include the Master Contract number stated on the cover of this Master Contract.
5. **PRIMARY COVERAGE.** Contractor's insurance shall apply as primary and shall not seek contribution from any insurance or self-insurance maintained by, or provided to, the additional insureds listed above including, at a minimum, the State of Washington and/or any Purchaser. All insurance or self-insurance of the State of Washington and/or Purchasers shall be excess of any insurance provided by Contractor or subcontractors.
6. **SUBCONTRACTORS.** Contractor shall include all subcontractors as insureds under all required insurance policies, or shall furnish separate Certificates of Insurance and endorsements for each subcontractor. Each subcontractor must comply fully with all insurance requirements stated herein. Failure of any subcontractor to comply with insurance requirements does not limit Contractor's liability or responsibility.
7. **WAIVER OF SUBROGATION.** Contractor waives all rights of subrogation against the State of Washington and any Purchaser for the recovery of damages to the extent such damages are or would be covered by the insurance specified herein.
8. **NOTICE OF CHANGE OR CANCELLATION.** There shall be no cancellation, material change, exhaustion of aggregate limits, or intent not to renew insurance coverage, either in whole or in part, without at least sixty (60) days prior written Legal Notice by Contractor to Enterprise Services. Failure to provide such notice, as required, shall constitute default by Contractor. Any such written notice shall include the Master Contract number stated on the cover of this Master Contract.

WARRANTY



Phone: (707) 773-3373
 Fax: (707) 773-3381
 Web: www.ventek-intl.com

Warranty & Support Plans

Extended Warranty

The Extended Warranty is an enhanced version of the Standard Warranty. This guarantees that defective components will be repaired, if possible, or replaced at VenTek's discretion. This warranty is effective for 12 months **after** the Standard Warranty Expires. This plan includes:

- *Repair or replacement of defective components at VenTek's discretion
- *Assistance with Rate Table modifications
- *Unlimited technical support during business hours (M-F 8AM-5PM PST)
- *24/7 access to the online customer support center
- *Discounted training
- *Discounted on-site support labor
- *Can be extended for up to 7 years

First pay station is \$900.00; each additional pay station will be charged as follows:

Non Change Giving Machine - \$500.00 per pay station

Change Giving Machine - \$600.00 per pay station

Note: Onsite services are not included in this warranty and will be billed separately. This warranty does not cover damage from vandalism, or natural disasters.

Loaner Package (Only available with purchase of Extended Warranty)

The Loaner Package ensures that a working part will be shipped to the customer within 24 hours (1 business day) of an RMA request, should a major component fail. The customer may utilize this loaned part until their component is repaired. Once the repaired component is returned, the customer will ship the loaned item back to VenTek. This warranty is effective for 12 months **after** the Standard Warranty Expires. This plan includes:

- *Unlimited use of the loaned component until original component is fixed and returned
- *No cost, one-way, next day shipping of loaner parts to direct clients

\$400.00 per pay station in addition to the Extended Warranty rate

VenTek recommends purchasing a Spare Parts Package. Please contact Client Services for more information and a discounted rate.

Note: Onsite services are not included in this package and will be billed separately. This warranty does not cover damage from vandalism, or natural disasters.

Technical Support Plan

The Technical Support Plan provides direct telephone and online access to the VenTek Customer Support Center. VenTek's Customer Support operates M-F 8AM – 5PM PST. Each support request is assigned an individual case number, used to track progress from beginning to end. Rate Table changes and CCU configurations are NOT included in this plan. This plan includes:

- *Unlimited technical support during business hours (M-F 8AM-5PM PST)
- *24/7 access to the online customer support center
- *Assistance with existing Rate Table modifications

Pricing based on pay station quantity and Rate Table support.

VENTEK EXTENDED WARRANTY & SUPPORT PLAN POLICIES

VenTek International Extended Warranty and Support Plan Policies

Effective Date: December 1, 2016

Overview

VenTek Service Plans are supported by a national organization with 3 locations in 2 countries, closely integrated with the state-of-the-art Technical Assistance Center at VenTek headquarters in Petaluma, California.

VenTek's Client Services (VCS) support will be provided to all Direct Clients or Resellers (DCoR) of VenTek equipment. Resellers will provide support to their customers. VenTek does not provide support services directly to end customers; whether they are customers of Direct Clients or customers of Resellers. A customer who purchased a VenTek automated payment system from a Reseller is required to contact that Reseller for support. If the Reseller is unable to solve the customer's problem after reasonable efforts, the Reseller may seek assistance from VCS.

The Extended Warranty and Support Plan Policies cover VenTek-branded products that are supported by VenTek Service and Support under a purchased VenTek Extended Warranty or Support Plan. Except for the Severity Definitions and Response Time Targets, which apply to in-warranty support, these Plan Policies do not apply to equipment or software for which you have not purchased a Plan.

IMPORTANT NOTE: ALL SERVICE IS PROVIDED ONLY SUBJECT TO THE TERMS AND CONDITIONS OF THE APPLICABLE VENTEK EXTENDED WARRANTY AGREEMENT OR SERVICE AGREEMENT. These Plans are subject to change at the discretion of VenTek. Changed versions of these Plans will be posted on the VenTek International website.

Client Services Extended Warranty and Support Plan Terms and Conditions

Hardware Warranty Support

Defective or damaged parts will be repaired or replaced by VCS in its sole discretion if the repair or replacement is covered by the Standard VenTek Product Warranty (SVPW). If the One-year SVPW has expired and the DCoR has not purchased an Extended Support Plan (ESP), the DCoR will be responsible for the costs of the repair or replacement.

In order to return parts to VCS for repair or replacement, the DCoR should first contact VCS at (707) 773-3373 to advise VCS of the part to be returned, its serial number, and to obtain a Return Merchandise Authorization (RMA) number. The DCoR may also use VenTek's Client Services Web Support Site to provide this information and request an RMA number. Please visit www.ventek-intl.com and click on the Customer Support tab to request an RMA. The part is to be returned to VCS at the address specified by the RMA, with a copy of the RMA enclosed. The costs of shipping parts to VCS will be the responsibility of the DCoR.

VCS will use reasonable efforts to ship repaired or replacement parts within 5 business days of their receipt at the RMA facility. Older legacy parts may require longer repair times due to possible part shortages. Parts will be shipped 3 Day, unless DCoR has indicated otherwise during the RMA Process. Unless the repair or replacement is covered by the SVPW or an ESP, the DCoR will be responsible for the costs of repair or replacement and invoiced in accordance with the fees set forth in Exhibit D.

The DCoR will be responsible for installing any repaired or replacement parts. If a DCoR does not have the training and expertise to do so, then at the request of the DCoR, VCS will provide assistance to the DCoR at VCS' usual on-site repair fee as set forth in Exhibit D.

VCS warrants repaired or replacement parts for a period of 60 days from the date of shipment.

Repairs or replacement parts required as a result of rust or corrosion, damage due to accident, improper handling or operation, shipping damage, abuse, misuse, unauthorized repairs or attempted repair, vandalism or Natural Disasters are not covered by the SVPW or any variation of the Extended Service Plans.

Pay Station Software & venVUE® Warranty Support

Unless otherwise agreed in writing between a DCoR and VCS, VCS will have no obligation to provide enhancements to Pay Station Software or to venVUE®. Any Enhancements will be released by VCS in its sole discretion in accordance with a schedule set forth by VCS.

VCS will advise DCoRs from time to time of any problem resolutions, fixes, updates, and Enhancements available for the Pay Station Software or to venVUE®. The timing, methods and extent to which any such problem resolutions, fixes, updates and Enhancements are made available to DCoRs will be at VCS's sole discretion.

VCS will support all official released versions of Pay Station Software for at least 12 months following the Software's release. If a DCoR is using Pay Station Software that is not the most current release, and there is an issue for which the DCoR is requesting assistance from VCS, and if the problem is known to be fixed in the most current release of such Software, VCS may require that the DCoR update to the most current release as the solution to the problem.

Fees and Payments

The DCoR will be responsible for VCS's fees for providing support, as outlined in [Exhibit D](#), if the support given is not covered by the SVPW or an ESP. Problems such as, but not limited to, disputes with credit-card processing, telephone lines, network lines, modems or handheld devices not sold or recommended by VCS, computers and software other than VCS's Software, are not covered by the SVPW or an ESP.

The DCoR will be responsible for the cost of any on-site service not covered by the SVPW or ESP. If on-site assistance is provided through a VenTek Reseller, the cost will be at the Reseller's rates and the DCoR will be billed directly by the Reseller. If on-site assistance is provided directly by VCS, the cost will be at VCS's rates as set forth in [Exhibit D](#).

If the Direct Client is outside of Warranty, does not have an ESP, and is requesting support from VCS, service costs will be at the rates set forth in [Exhibit D](#).

The DCoR will pay the amount owed to VCS for support services that are not covered by a SVPW or ESP on the date of which the services were provided. The DCoR will provide a valid credit card number, or with an account in good standing may provide a PO number, for which the services will be charged or invoiced. VCS will have no obligation to provide further support services not covered by a SVPW or by an ESP to a DCoR whose account with VenTek International is in arrears.

In addition to VCS's fees and other charges the DCoR will pay, indemnify, and hold VCS harmless from; any excise, sales, use, value-added, import, export or other taxes (not based on VCS's net income), any inspection fees, duties, tariffs, imposts or similar charges, including any penalties and interest, as well as any costs associated with the collection or withholding thereof, levied on the delivery of support services by VCS to the DCoR. If the government of any country requires the DCoR to withhold or deduct any taxes, charges, or other duties from any payments due from the DCoR to VCS, the DCoR will pay any additional amounts as may be necessary in order that the net amounts received by VCS after any such withholding or deduction equals the amounts to be paid to VCS without such withholding or deduction.

Termination, Transfers, and Assignments

If the Direct Client fails to make a payment owing under an ESP for a Pay Station, the ESP for such Pay Station will be terminated, such that VCS will have no further obligation to the Direct Client in regards to said Pay Station. It will be under the sole discretion of VCS whether an ESP in arrears may be reinstated.

If the Direct Client has an ESP and wishes to terminate before the expiration of the ESP's one-year term, the Direct Client may terminate the ESP with written notice. VCS will refund the portion of the cost of the Support Package attributable to the balance of the year, pro-rata based on the number of months left in the balance of the year, less an administrative fee of \$295.

If the DCoR uses modified parts, or items not approved for use by VCS for a Pay Station, the SVPW and any ESP applicable to said Pay Station may be terminated by VCS.

Limitations

The SVPW and the ESP are in lieu of all other warranties expressed or implied, including warranties of merchantability and fitness for a particular purpose and excludes all liability for incidental or consequential damages for any cause.

Although VCS will diligently help to resolve problems in accordance with these Terms and Conditions, there may be some problems for which VCS is unable to find a solution. VCS gives no guarantee that it will be able to resolve every issue.

VCS will not be responsible for any loss of data and/or revenue, or any incidental or consequential damages of any kind for any cause that may be incurred or suffered by the DCoR while VCS is working to resolve the DCoR's problem.

End of Support Policy

Service and support coverage typically ends seven years after the ship date of product. Software maintenance and support purchased under a VenTek Support Plan is available for both current and immediately preceding versions of software/hardware. VenTek strongly advises DCoRs install the latest software release when notified of updates, however, compatibility with your hardware should always be verified. This can be done on the VenTek website.

Client Services Support

VCS will provide technical support by telephone and email for those DCoRs who are covered by the SVPW or any variation of an ESP. VCS is to be contacted by telephone at its telephone number for support services or by email at support@ventek-intl.com. The DCoR may also use VCS Web Support Site to request new support or track existing issues at www.ventek-intl.com and choosing the Customer Support tab. If a VCS representative is not available to take the call at the time it is made, the details of the issue will be recorded in VenTek's Ticket Tracking System and the call will be returned. VCS's regular business hours are Monday – Friday, 8am to 5pm Pacific Time (exclusive of holidays). During non-business hours, weekends, and holidays, VCS will do its best to respond to requests as soon as possible via email.

VCS will use reasonable efforts to respond to calls, emails, and to solve problems in accordance with the guidelines set forth in [Exhibit C](#), or such other guidelines as VCS and the DCoR may agree upon. The DCoR will cooperate with VCS to facilitate VCS's efforts to provide assistance and to meet the guidelines set forth in [Exhibit C](#), or such other guidelines as VCS and the DCoR may agree upon. VCS will not be in breach of its obligations under these Terms and Conditions, or under the SVPW or an ESP, if it fails to meet the guidelines set forth in [Exhibit C](#) or such other guidelines.

24x7 Online Services

24x7 online service allows end users to submit support requests online. It also provides a wide array of information, including the online knowledge base, compatibility matrix, white papers, release notes, technical bulletins, and product documentation.

Telephone Technical Support

VenTek Service Plans provide direct telephone access to the VenTek Client Services Assistance Center. The Center operates during normal business hours and calls are routed to the staff person best qualified to assist with your specific question. Each support request is provided a case number to track each issue to resolution.

Client support needed outside of normal business hours may be arranged in advance for technical phone assistance early morning, late evening or weekends.

Included with the Standard VenTek Product Warranty (SVPW)

Standard VenTek Product Warranty includes:

- Free telephone and email support for 3 months from the date of shipping for all matters
- Free telephone and email support for 12 months from the date of shipping for warranty-related matters
- After the first 3 months, support for non-warranty matters or for setup and installation matters will be charged at:
 - \$100 an hour, billed in 15 minute increments during regular business hours
 - \$150 an hour, billed in 15 minutes increments outside of regular business hours, available by appointment only
- 3-Day shipping of replacement parts billed to DCoR

DCoR's Obligations

Each DCoR will provide notice in writing (including by email) to VCS setting forth the names of Support Contacts, each of whom will be properly trained in the use and support of the relevant Pay Station and Software. VCS is authorized and directed by the DCoR to deal with these Support Contacts. When calling for technical support, the DCoR will provide the serial number and model of the Pay Station, the version of the Software (if not connected to venVUE®), a detailed description of the problem, and a summary of the basic troubleshooting that has already been tried. The DCoR will be responsible for proper maintenance of the relevant Pay Station in accordance with VCS's recommendations and requirements for the Pay Station, and for keeping accurate and complete maintenance records for the Pay Station.

Problem Solving

When a DCoR seeks assistance from VCS, VCS will open a Ticket for the DCoR. In addition, the DCoR may open their own Tickets by visiting the VCS Support Web Site or by emailing the VCS Support email.

Once a Ticket is opened, VCS will:

1. Acknowledge receipt of the request for assistance
2. Provide an action plan for resolving the problem
3. If possible, provide a temporary solution to the problem that restores functionality to the affected system without severely compromising performance or unreasonably inconveniencing the DCoR
4. Advise of any updates to the action plan
5. Advise as to the resolution of the problem
6. Request confirmation of the solution

VCS will take the corrective actions it deems appropriate to resolve a Ticket and will maintain records of the actions it takes to resolve the issue. VCS may request additional information from the DCoR with specific instructions as to how that information is to be given to VCS.

If VCS and the DCoR determine that on-site assistance is required, VCS may dispatch a qualified VCS Technical Support Representative to the DCoR's premises where the Pay Station is located. The Technical Support Representative (TSR) will arrive with the proper diagnostic tools necessary to troubleshoot the problem on site. If a VenTek Reseller is local to a Direct Customer's location, VCS may provide a TSR from that Reseller. If there is no VenTek Reseller in the area, or they do not have a TSR to provide, the TSR will be provided directly by VCS. The DCoR will be responsible for the cost of on-site assistance, unless the on-site assistance is covered by an ESP.

Once VCS resolves the problem for which a Ticket was opened, VCS will use reasonable efforts to provide the DCoR with a full description of how the problem was solved, including technical details. The DCoR will need to confirm to VCS whether the problem has been solved and, if so, that the Ticket may now be closed. A Ticket will be closed only with the agreement of VCS and the DCoR. A DCoR will be deemed to have agreed that the Ticket is to be closed if the DCoR fails to respond to contact attempts made to the DCoR by VCS.