**PRICING AND ORDERING**

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| **Standard vs. Prevailing Wage:**  If your project is not a “Public Works” project, please use the Standard Pricing and Ordering. If your project is a “Public Works” project, please use the Prevailing Wage Pricing and Ordering. See below for more information on Prevailing Wages.  **Services Offered:**  This contract was broken down into two categories: (1) Moving/Relocation of Office furniture, (2) Installation Services (Disassembly/Reassembly) of office furniture. Each category has its own hourly rates.  **Which Vendor to Use:** This contract was awarded by Region, with three vendors per region. Customers may contact any of the vendors awarded in a region, but please note that the vendors have been ranked in order of providing the best value during the bid evaluation process.  **How to Order:**  Each vendor’s contact information is listed below their name. For each project, simply call or email the vendor of your choice. | | | | | | |
|  | **REGION 1 - EASTERN**  Adams, Ferry, Lincoln, Pend Oreille, Spokane, Stevens, and Whitman | **REGION 2 - NORTH CENTRAL**  Chelan, Douglas, Grant, and Okanogan | **REGION 3 - NORTHWEST**  Island, King, San Juan, Skagit, Snohomish, and Whatcom | **REGION 4 - OLYMPIC**  Clallam, Grays Harbor, Jefferson, Kitsap, Mason, Pierce, and Thurston | **REGION 5 - SOUTH CENTRAL**  Asotin, Benton, Columbia, Franklin, Garfield, Kittitas, Walla Walla, and Yakima | **REGION 6 - SOUTHWEST**  Clark, Cowlitz, Klickitat, Lewis, Pacific, Skamania, and Wahkiakum |
| Standard Pricing and Ordering |  |  |  |  |  |  |
| Prevailing Wage Pricing and Ordering |  |  |  |  |  |  |

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| **Note About Prevailing Wages**  The moving, transport, delivery, assembly and placement of office furniture and cubicles do not typically require the payment of prevailing wages. There are three exceptions to this rule which are listed below. If your project falls under one of the below exceptions, the project is considered a “Public Work” and must be paid prevailing wages. If you have questions about whether your project is a “Public Works” project, please contact the Department of Labor and Industries. |
| **Exceptions**   1. Attachment to a building or other structure requires the payment of prevailing wages. Electrical work (including connecting electricity between modular work station panels), plumbing work and attachment of furniture (work station panels, stadium seats, etc.) are examples of attaching furniture to a structure. 2. Disassembly, moving and reassembly necessitated by a public works contract. For example, furniture sometimes must be moved in order to accomplish work such as a painting, floor covering, ceiling work, etc. This furniture-handling must be paid at prevailing wage rates. 3. The transport and delivery of non0standard items to be installed as fixtures including custom-fabricated furniture made and installed to contract specifications must be paid at prevailing wage rates. |
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| **L&I Policy Memorandum** |