

State of Washington Contracts & Procurement Division Department of Enterprise Services P.O. Box 41411 Olympia, WA 98504-1411 Columbia Process Service, LLC 3305 Main Street, Ste 015 Vancouver, WA 98663	<b>CONTRACT AMENDMENT</b>	
	Contract No.	17422
	Amendment No.	01
	Effective Date	July 1, 2023

**FIRST AMENDMENT**  
**TO**  
**STATEWIDE CONTRACT NO. 17422**  
**PROCESS SERVER SERVICES**

This First Amendment (“Amendment”) to Contract No. 17422 is made and entered into by and between the State of Washington acting by and through the Department of Enterprise Services, a Washington State governmental agency (“State”) and Columbia Process Service, LLC, a Washington Limited Liability Corporation (“Contractor”) and is dated as of July 1, 2023.

R E C I T A L S

- A. State and Contractor (collectively the “Parties”) entered into that certain Contract No. 17422 for Process Server Services dated effective as of July 1, 2023 (“Contract”).
- B. The amendment set forth herein is within the scope of the Contract.
- C. The Parties now desire to amend the Contract as set forth herein.

A G R E E M E N T

NOW THEREFORE, in consideration of the mutual covenants and agreements set forth herein, the Parties hereby agree to amend the Contract, as previously amended, as follows:


- 1. **PRICING.** The Contract pricing for the goods/services is hereby amended by deleting the existing *Exhibit B – Prices for Services* in its entirety and inserting the attached ***Exhibit B – Prices for Services*** (dated July 1, 2023). As of the effective date of this Amendment, any reference to ***Exhibit B – Prices for Services*** shall be deemed to be a reference to the attached ***Exhibit B – Prices for Services*** (dated July 1, 2023).
- 2. **NO CHANGE OTHER THAN AMENDMENT.** Except as amended herein, the Contract is unaffected and remains in full force and effect.
- 3. **INTEGRATED AGREEMENT; MODIFICATION.** This Amendment constitutes the entire agreement and understanding of the Parties with respect to the subject matter and supersedes all prior negotiations and representations. In the event of any conflict between this Amendment and the Contract or any earlier amendment, this Amendment shall control and govern. This Amendment may not be modified except in writing signed by the Parties.

4. **AUTHORITY.** Each party to this Amendment, and each individual signing on behalf of each party, hereby represents and warrants to the other that it has full power and authority to enter into this Amendment and that its execution, delivery, and performance of this Amendment has been fully authorized and approved, and that no further approvals or consents are required to bind such party.
  
5. **ELECTRONIC SIGNATURES.** An electronic signature or electronic record of this Amendment or any other ancillary agreement shall be deemed to have the same legal effect as delivery of an original executed copy of this Amendment or such other ancillary agreement for all purposes.
  
6. **COUNTERPARTS.** This Amendment may be executed in one or more counterparts, each of which shall be deemed an original, and all of which counterparts together shall constitute the same instrument which may be sufficiently evidenced by one counterpart. Execution of this Amendment at different times and places by the parties shall not affect the validity thereof so long as all the parties hereto execute a counterpart of this Amendment.

EXECUTED AND EFFECTIVE as of the day and date first above written.

**COLUMBIA PROCESS SERVICE, LLC,  
A WASHINGTON LIMITED LIABILITY CORPORATION**

**STATE OF WASHINGTON  
DEPARTMENT OF ENTERPRISE SERVICES**

By:   
Mike Elerath (Jun 27, 2023 09:23 PDT)  
 Name: Mike Elerath  
 Title: Owner  
 Date: 06/27/2023

By:   
 Name: Julia Bang  
 Title: Contract Specialist  
 Date: 06/27/2023

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**COLUMBIA PROCESS SERVICES, LLC - PRICES FOR SERVICES  
PROCESS SERVER SERVICES**

County	Standard Rate	Expedited Rate	Urgent Rate	Rush Rate	Standby Rate
	completed within 45 days	completed within 8-24 hrs	completed within 8hrs	completed within 5 days	Agreeable time in 15 min increments
Adams	NOT AWARDED				
Asotin	NOT AWARDED				
Benton	NOT AWARDED				
Chelan	NOT AWARDED				
Clallam	NOT AWARDED				
Clark	\$25.00	\$ 55.00	\$ 75.00	\$ 40.00	\$ 6.25
Columbia	NOT AWARDED				
Cowlitz	\$45.00	\$ 75.00	\$ 95.00	\$ 60.00	\$ 11.25
Douglas	NOT AWARDED				
Ferry	NOT AWARDED				
Franklin	NOT AWARDED				
Garfield	NOT AWARDED				
Grant	NOT AWARDED				
Grays Harbor	NOT AWARDED				
Island	NOT AWARDED				
Jefferson	NOT AWARDED				
King	NOT AWARDED				
Kitsap	NOT AWARDED				
Kittitas	NOT AWARDED				
Klickitat	\$100.00	\$ 175.00	\$ 200.00	\$ 125.00	\$ 25.00
Lewis	\$65.00	\$ 95.00	\$ 110.00	\$ 80.00	\$ 16.25
Lincoln	NOT AWARDED				
Mason	NOT AWARDED				
Okanogan	NOT AWARDED				
Pacific	\$ 100.00	\$ 175.00	\$ 200.00	\$ 125.00	\$ 25.00
Pend Oreille	NOT AWARDED				
Pierce	NOT AWARDED				
San Juan	NOT AWARDED				
Skagit	NOT AWARDED				
Skamania	\$85.00	\$ 115.00	\$ 130.00	\$ 100.00	\$ 21.25
Snohomish	NOT AWARDED				

Spokane	<b>NOT AWARDED</b>				
Stevens	<b>NOT AWARDED</b>				
Thurston	<b>NOT AWARDED</b>				
Wahkiakum	\$100.00	\$ 130.00	\$ 150.00	\$ 115.00	\$ 32.50
Walla Walla	<b>NOT AWARDED</b>				
Whatcom	<b>NOT AWARDED</b>				
Whitman	<b>NOT AWARDED</b>				
Yakima	<b>NOT AWARDED</b>				
All US States	<b>NOT AWARDED</b>				










# 17422 First Amendment - Columbia Process Service, LLC

Final Audit Report

2023-06-27

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