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|--|---------------------------|--------------|
| State of Washington Contracts & Procurement Division Department of Enterprise Services P.O. Box 41411 Olympia, WA 98504-1411 | CONTRACT AMENDMENT | |
| | Contract No. | 17422 |
| Pacific Northwest Legal Support, INC. 4505 Pacific Highway E. Ste. C-2 Fife, WA 98424 | Amendment No. | 01 |
| | Effective Date | July 1, 2023 |

FIRST AMENDMENT
TO
STATEWIDE CONTRACT NO. 17422
PROCESS SERVER SERVICES

This First Amendment (“Amendment”) to Contract No. 17422 is made and entered into by and between the State of Washington acting by and through the Department of Enterprise Services, a Washington State governmental agency (“State”) and Pacific Northwest Legal Support, INC., a Washington Corporation (“Contractor”) and is dated as of July 1, 2023.

R E C I T A L S

- A. State and Contractor (collectively the “Parties”) entered into that certain Contract No. 17422 for Process Server Services dated effective as of July 1, 2023 (“Contract”).
- B. The amendment set forth herein is within the scope of the Contract.
- C. The Parties now desire to amend the Contract as set forth herein.

A G R E E M E N T

NOW THEREFORE, in consideration of the mutual covenants and agreements set forth herein, the Parties hereby agree to amend the Contract, as previously amended, as follows:


- 1. **PRICING.** The Contract pricing for the goods/services is hereby amended by deleting the existing *Exhibit B – Prices for Services* in its entirety and inserting the attached ***Exhibit B – Prices for Services*** (dated July 1, 2023). As of the effective date of this Amendment, any reference to ***Exhibit B – Prices for Services*** shall be deemed to be a reference to the attached ***Exhibit B – Prices for Services*** (dated July 1, 2023).
- 2. **NO CHANGE OTHER THAN AMENDMENT.** Except as amended herein, the Contract is unaffected and remains in full force and effect.
- 3. **INTEGRATED AGREEMENT; MODIFICATION.** This Amendment constitutes the entire agreement and understanding of the Parties with respect to the subject matter and supersedes all prior negotiations and representations. In the event of any conflict between this Amendment and the Contract or any earlier amendment, this Amendment shall control and govern. This Amendment may not be modified except in writing signed by the Parties.

4. **AUTHORITY.** Each party to this Amendment, and each individual signing on behalf of each party, hereby represents and warrants to the other that it has full power and authority to enter into this Amendment and that its execution, delivery, and performance of this Amendment has been fully authorized and approved, and that no further approvals or consents are required to bind such party.
5. **ELECTRONIC SIGNATURES.** An electronic signature or electronic record of this Amendment or any other ancillary agreement shall be deemed to have the same legal effect as delivery of an original executed copy of this Amendment or such other ancillary agreement for all purposes.
6. **COUNTERPARTS.** This Amendment may be executed in one or more counterparts, each of which shall be deemed an original, and all of which counterparts together shall constitute the same instrument which may be sufficiently evidenced by one counterpart. Execution of this Amendment at different times and places by the parties shall not affect the validity thereof so long as all the parties hereto execute a counterpart of this Amendment.

EXECUTED AND EFFECTIVE as of the day and date first above written.

**PACIFIC NORTHWEST LEGAL SUPPORT, INC.,
A WASHINGTON CORPORATION**

**STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES**

By: 
Name: John Marchese
Title: President
Date: 06/28/2023

By: 
Name: Julia Bang
Title: Contract Specialist
Date: 06/27/2023

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**PACIFIC NORTHWEST LEGAL SUPPORT - PRICES FOR SERVICES
PROCESS SERVER SERVICES**

| County | Standard Rate | Expedited Rate | Urgent Rate | Rush Rate | Standby Rate |
|--------------|--------------------------|---------------------------|-----------------------|-------------------------|-------------------------------------|
| | completed within 45 days | completed within 8-24 hrs | completed within 8hrs | completed within 5 days | Agreeable time in 15 min increments |
| Adams | \$ 125.00 | \$ 175.00 | \$ 175.00 | \$ 155.00 | \$ 25.00 |
| Asotin | \$ 145.00 | \$ 175.00 | \$ 175.00 | \$ 175.00 | \$ 25.00 |
| Benton | NOT AWARDED | | | | |
| Chelan | NOT AWARDED | | | | |
| Clallam | \$ 125.00 | \$ 165.00 | \$ 165.00 | \$ 145.00 | \$ 25.00 |
| Clark | \$ 39.54 | \$ 94.54 | \$ 94.54 | \$ 74.54 | \$ 10.00 |
| Columbia | \$ 125.00 | \$ 165.00 | \$ 165.00 | \$ 145.00 | \$ 25.00 |
| Cowlitz | \$ 55.62 | \$ 110.62 | \$ 110.62 | \$ 90.62 | \$ 12.00 |
| Douglas | NOT AWARDED | | | | |
| Ferry | NOT AWARDED | | | | |
| Franklin | NOT AWARDED | | | | |
| Garfield | \$ 125.00 | \$ 165.00 | \$ 165.00 | \$ 145.00 | \$ 25.00 |
| Grant | NOT AWARDED | | | | |
| Grays Harbor | \$ 75.00 | \$ 130.00 | \$ 130.00 | \$ 110.00 | \$ 20.00 |
| Island | \$ 89.00 | \$ 144.00 | \$ 144.00 | \$ 124.00 | \$ 20.00 |
| Jefferson | NOT AWARDED | | | | |
| King | \$ 27.18 | \$ 82.18 | \$ 82.18 | \$ 62.18 | \$ 10.00 |
| Kitsap | \$ 45.02 | \$ 97.02 | \$ 97.02 | \$ 77.02 | \$ 10.00 |
| Kittitas | \$ 115.00 | \$ 165.00 | \$ 165.00 | \$ 140.00 | \$ 25.00 |
| Klickitat | \$ 135.00 | \$ 175.00 | \$ 175.00 | \$ 155.00 | \$ 25.00 |
| Lewis | \$ 86.51 | \$ 141.51 | \$ 141.51 | \$ 121.51 | \$ 20.00 |
| Lincoln | \$ 135.00 | \$ 175.00 | \$ 175.00 | \$ 155.00 | \$ 25.00 |
| Mason | \$ 65.16 | \$ 116.16 | \$ 116.16 | \$ 96.16 | \$ 15.00 |
| Okanogan | NOT AWARDED | | | | |
| Pacific | NOT AWARDED | | | | |
| Pend Oreille | \$ 135.00 | \$ 175.00 | \$ 175.00 | \$ 175.00 | \$ 25.00 |
| Pierce | \$ 27.18 | \$ 82.18 | \$ 82.18 | \$ 62.18 | \$ 10.00 |
| San Juan | \$ 195.00 | \$ 250.00 | \$ 250.00 | \$ 225.00 | \$ 25.00 |
| Skagit | \$ 42.01 | \$ 97.01 | \$ 97.01 | \$ 77.01 | \$ 10.00 |
| Skamania | \$ 155.00 | \$ 195.00 | \$ 195.00 | \$ 195.00 | \$ 25.00 |
| Snohomish | \$ 27.18 | \$ 82.18 | \$ 82.18 | \$ 62.18 | \$ 10.00 |
| Spokane | \$ 44.64 | \$ 99.64 | \$ 99.64 | \$ 79.64 | \$ 11.00 |
| Stevens | NOT AWARDED | | | | |
| Thurston | \$ 40.79 | \$ 95.79 | \$ 95.79 | \$ 75.79 | \$ 10.00 |
| Wahkiakum | \$ 175.00 | \$ 195.00 | \$ 195.00 | \$ 195.00 | \$ 25.00 |

| | | | | | |
|---------------|-------------|-----------|-----------|-----------|----------|
| Walla Walla | NOT AWARDED | | | | |
| Whatcom | \$ 42.01 | \$ 97.01 | \$ 97.01 | \$ 77.01 | \$ 10.00 |
| Whitman | \$ 145.00 | \$ 175.00 | \$ 175.00 | \$ 165.00 | \$ 25.00 |
| Yakima | \$ 61.18 | \$ 116.18 | \$ 116.18 | \$ 96.18 | \$ 15.00 |
| All US States | \$ 175.00 | \$ 250.00 | \$ 250.00 | \$ 195.00 | \$ 30.00 |









17422 First Amendment - Pacific Northwest Legal Support, INC.

Final Audit Report

2023-06-28

| | |
|-----------------|--|
| Created: | 2023-06-27 |
| By: | Chelsea Clark (chelsea.clark@des.wa.gov) |
| Status: | Signed |
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"17422 First Amendment - Pacific Northwest Legal Support, INC ." History

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